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(X) SEC PAR A B C D D E F G H	C. DESCRIP TI - THE SCHE SOLICITA' SUPPLIES DESCRIP PACKAGII INSPECTI DELIVERII CONTRAC	TION TION TION/CONTRACT FORM TOR SERVICES AND PRICTION/SPECS./WORK STATE OF AND MARKING ON AND ACCEPTANCE SOR PERFORMANCE TADMINISTRATION DATA CONTRACT REQUIREMEN	SE/COST TEMENT A NTS CONTRA	RVICES 1 CTING OFFICER V	5. TABLE PAGE(S)	OF CONT	14 TENTS SEC. PART I I PART I K L M	G. TOTAL A DESCRI I - CONTRA CONTRA I - LIST OF LIST OF LIST OF V - REPREE OTHER INSTR	AMOUNT PTION ACT CL ACT CL ATTAC SENTA SENTA EENTA CONDO TION TION TION	AUSE AUSE TIONS TIONS MENT TIONS MENT FACTO	CONTRACT S S, EXHIBITS AND INSTR CERTIFICA S OF OFFER	AND OTH RUCTIONS AN ORS TO OFFER	D	\$0.0	0
(X) SEC PAR A B C D D E F G H	C. DESCRIP TI-THE SCHE SOLICITA SUPPLIES DESCRIP PACKAGII INSPECTI DELIVERII CONTRAC SPECIAL (RACTOR'S NE	TION TION TION/CONTRACT FORM TO R SERVICES AND PRIC TION/SPECS./WORK STAT NG AND MARKING DN AND ACCEPTANCE ES OR PERFORMANCE T ADMINISTRATION DAT. CONTRACT REQUIREMEN EGOTIATED AGREEMENT	SE/COST TEMENT A NTS CONTRAI (Contractor is re	RVICES 1 CTING OFFICER Wequired to sign this	5. TABLE PAGE(S)	OF CONT (X) PLETE ITI 17.	14 TENTS SEC. PART I I PART I L M EM 16 C AWARE	G. TOTAL A DESCRI I - CONTRA CONTRA I - LIST OF LIST	AMOUNT PTION ACT CL ACT CL ACT CL ACT ACT ACT CL ACT CL ACT	AUSE AUSE TIONS TIONS MENT TIONS MENT FACTO BLE	CONTRACT S S, EXHIBITS AND INSTR CERTIFICA S OF OFFER	S AND OTH RUCTIONS AN RORS TO OFFER ARD	D ORS	\$0.0	
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PAR' A B C C D E F G H S. XI CONT coment and depove and on obligations of occurrents: (a presentation efference here	C. DESCRIPT TI - THE SCHE SOLICITA SUPPLIES DESCRIPT PACKAGIN INSPECTION DELIVERIN CONTRACT SPECIAL (RACTOR'S NE diretum aliver all items of any continuation the parties to it a) this award/cons, certifications ein. (Attachmen. ND TITLE OF	TION TION TION/CONTRACT FORM TON/SPECS.AVORK STATE TON/SPECS.AVORK STATE TON/SPECS.AVORK STATE TON AND ACCEPTANCE TON AND ACCEPTANCE TON AND ACCEPTANCE TON AND ACCEPTANCE TO ADMINISTRATION DATA CONTRACT REQUIREMENT COPIES to Issuin To reprorm all the services of the consideral To copies to Issuin To reprorm all the services of the consideral To copies to Issuin To cop	SE/COST TEMENT A VTS CONTRAI (Contractor is re g office.) Contract ion stated herein to and governed any, and (c) such	CTING OFFICER Vequired to sign this citor agrees to itse identified. The rights and by the following h provisions,	5. TABLE PAGE(S)	OF CONT (X) PLETE ITI 17. Solicite Includir in full a sheets. docum: award/ii	144 TENTS SEC. PART I PART I J PART I K L M EM 16 C AWARI althon Nu	G. TOTAL A DESCRI I - CONTRA CONTRA II - LIST OF LIST OF V - REPREE OTHER INSTR EVALUA R 17 AS AI O (Contractor Thereby accounts and the contractor In the Contractor No further F CONTRACT	AMOUNT PTION ACT CL ACT CL ACT CL ACT CL TOOL ATTAC SENTA STATE COND: TION F PPLICA Tr is not made act Auti r contra	AUSE AUSE MENT TIONS MENT TIONS MENT TIONS MENT TONS MENT MENT MENT MENT MENT MENT MENT MENT	CONTRACT S S S, EXHIBITS AND INSTR CERTIFICA S OF OFFER D NOTICES RS FOR AW ed to sign thi e by you which the items listed contract which solicitation a	AND OTH AUCTIONS AN RORS TO OFFER ARD A document A docu	DORS or chan d on any of the follow	\$0.0 ACH. offer on gas are set for continuation owing	PAGE(

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TEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
(A)	(B)	(C)	(D)	(E)	(F)
	Delivery Order Contract for FAA Administrative Ser DISTR: TS FOB: Destination Period of Performance: 09/01/2007 to 08/31/2012	vices.			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
0001	Base Year CLIN 0001: Phase-In-Period Not-Separately-Priced (NSP) Period of Performance: 8/01/2007 through 8/31/2007	1	EA		0.00
	Phase In Period shall be In Accordance With (IAW) Statement (PWS) dated March 2007 ISO9000: N Electronic & IT: 03 (Not Separately Priced)	the At	tac	ned Performand	e Work
0002	Base Year CLIN 0002: LABOR SERVICES NON-PERSONAL: Contractor shall furnish all labor, materials, transportation, and incidentals necessarey to prov Accordance With (IAW) the Performance Work Stateme				
	Period of Performance: 9/01/2007 through 8/31/2008				
	Pricing Information: Contractor is to invoice in a monthly basis. Invoice detail shall support the magnetiated labor rates in schedule and employee to overtime costs when applicable and authorized by the state of	onthly me she	am ets	ount due based	on the
	SEE SCHEDULE B: Labor Category Labor Hour Overtime %				
	Total Estimated Amount: \$5,365,898.38				
	The ACO/CO shall have the authority to unilaterall obligate/doobligate funds from any estimated contr				o
	ISO9000: N Electronic & IT: 03 Award Type: Labor-hour				
0003	Base Year CLIN 0003: SUPERVISION SERVICES LABOR NON-PERSONAL: Contractor shall furnish all labor, materials, transportation, and incidentals necessa below In Accordance With (IAW) the Performance Wor				
	Period of Performance: 9/01/2007 through 8/31/2008				
	Pricing Information: Contractor is to invoice in a monthly basis. Invoice detail shall support the m Continued	rrears			
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ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
(A)	(B)	(C)			(F)
	negotiated labor rates in schedule and employee ti overtime costs when applicable and authorized by t			. This CLIN a	lso covers
	SEE SCHEDULE B Labor Category Labor Hour Est Hrs Overti Rate	me 28.	11%		
	Total Estimated Amount: \$169,009.75				
	The ACO/CO shall have the authority to unilaterall obligate/doobligate funds from any estimated contrison of the state of				to
0004	Base Year Cost Reimbursable				0.00
	CLIN 0004: TRAVEL SERVICES NON-PERSONAL: Travel as directed and approved by the Contracting Office dated March 2007. Travel requirements will be remust be approved in advnace by the CO. Travel reproposed, and negotiated on an individual basis. ground transportation, anad per diem, but not direction intended to pay for travel occuring at the direction conjunction with a specific trip authorized in writering sp	mburse uireme Billab ct lab on of	d b nts le or the	y separate vou will be ident cravel costs a nours. This (CO, performed	cher and ified, re airfare, LIN is
	Period of Performance: 9/01/07 through 8/31/2008				
	Picing Information: G&A Rate: 9.56%				
	The Contractor shall be reimbursed at actual cost, in accordance with Federal Travel Policy (FTR)	for t	rac	el and expense	s incurred
	This CLIN shall be funded on a modification to thi individual completed negotiation for each item subapproved by the CO.				
	The ACO/CO shall have the authority to unilateral obligate/deobligate funds from any estimated control				to
	Total Estimated Amount: \$5,000.00				
	ISO9000: N Electronic & IT: 03 Award Type: Cost Total Estimated Cost: \$0.00				
0005	Base Year To-Be-Negotiated (TBN) CLIN 0005: ACO NEGOTIATED SERVICES NON-PERSONAL: Continued				0.00

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EM NO.	SUPPLIES/SERVICES	QUANTITY			AMOUNT
(A)	(B)		(D)		(F)
	Additional services, parts, labor, travel, equipme contract, not specifically addressed in the PWS sh	nt, wi	thi	h the scope of	the
	line item. This is a direct reimbursable line ite	m in e	חחו	horraced morra	zing this
	0002/0003/0004 in strict accordance with the PWS c	ated M	arc app	2007 All	
	shall be provided in accordance with the PWS, as a	uthori	zed	by the terms	of this
	contract and by the Contracting Officer. All cost	s shal	l b	e supported by	proof of
	payment.			-	
	Period of Performance: 9/01/2007 through 8/31/2008				
	This CLIN shall be funded on a modification to thi	s cont	rac	c at the time	of each
	individual completed negotiation for each item sub				
	approved by the Contracting Officer.		_		
	The ACO/CO shall have the authority to unilaterall	v issu	a m	ndifications :	
	obligate/deobligate funds from any estimated contr				10
	ISO9000: N Electronic & IT: 03				
06	Option I				2.22
~ ~	CLIN 1006: LABOR SERVICES NON-PERSONAL:				0.00
	Contractor shall furnish all labor, materials,	•			
	transportation, and incidentals necessarey to prov	ide th	e s	ervices listed	below Tn
	Accordance With (IAW) the Performance Work Stateme	nt (PW	S)	dated March 2(07
	Period of Performance: 9/01/2008 through 8/31/2009				
	Pricing Information: Contractor is to invoice in a	rrears	of	services perf	ormed on a
	monthly basis. Invoice detail shall support the m	onthly	am	ount due based	on the
	negotiated labor rates in schedule and employee ti	me she	ets	This CLIN a	lso covers
	overtime costs when applicable and authorized by t	he CO.			
	SEE SCHEDULE B				
	Labor Category Labor Hour Overtime %				
	Total Estimated Amount: \$5,850,864.32				
	The ACO/CO shall have the authority to unilaterall	y issu	= m.	odifications t	0
	obligate/doobligate funds from any estimated contr	act li	ne :	item(s).	
	ISO9000: N		i		
	Amount: \$0.00(Option Line Item)				
	08/31/2008				
07	Option I				0.00
	CLIN 1007: SUPERVISION SERVICES LABOR				
	NON-PERSONAL: Contractor shall furnish all labor,				
	materials, transportation, and incidentals necessa	rey to	pr	ovide the serv	ices listed
	below In Accordance With (IAW) the Performance Wor	k Stat	eme	nt (PWS) dated	March 2007
	Period of Performance: 9/01/2008 through 8/31/2009				
	Continued				
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NAME OF OFFEROR OR CONTRACTOR

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY			AMOUNT
(4)	Pricing Information: Contractor is to invoice in a monthly basis. Invoice detail shall support the magoriated labor rates in schedule and employee ti overtime costs when applicable and authorized by the state of t	onthly me she	of am ets	services pert	on the
	SEE SCHEDULE B Labor Category Labor Hour Est Hrs Overti Rate	me 27.	63%		
	Total Estimated Amount: \$174,716.62				
	The ACO/CO shall have the authority to unilaterall obligate/doobligate funds from any estimated contr ISO9000: N Amount: \$0.00(Option Line Item) 08/31/2008				0
0008	Option I Cost Reimbursable CLIN 1008: TRAVEL SERVICES NON-PERSONAL: Travel as directed and approved by the Contracting Office dated March 2007. Travel requirements will be rei must be approved in advnace by the CO. Travel rec proposed, and negotiated on an individual basis. ground transportation, anad per diem, but not dire intended to pay for travel occuring at the directi conjunction with a specific trip authorized in wri	mburse uireme Billab ct lab on of	d bonts le or the	y separate vou will be ident cravel costs a nours. This (cher and ified, re airfare, LIN is
	Period of Performance: 9/01/2008 through 8/31/2009				
	Picing Information: G&A Rate: 9.56%				
	The Contractor shall be reimbursed at actual cost, in accordance with Federal Travel Policy (FTR)	for t	rac	al and expense	s incurred
	This CLIN shall be funded on a modification to thi individual completed negotiation for each item subapproved by the CO.	s cont mitted	rac by	: at the time the Contracto	of each r and
	The ACO/CO shall have the authority to unilaterall obligate/deobligate funds from any estimated contr	y issu act li	e m ne	odifications t Ltem(s)	10
:	Total Estimated Amount: \$5,000.00 ISO9000: N Amount: \$0.00(Option Line Item) 08/31/2008				
009	Option I To-Be-Negotiated (TBN) Continued				0.00

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NAME OF OFFEROR OR CONTRACTOR

ITEM NO.		YTITNAUC	UNIT	UNIT PRICE	AMOUNT
(A)	(B)	(C)	(D)	(E)	(F)
	CLIN 1009: ACO NEGOTIATED SERVICES NON-PERSONAL: Additional services, parts, labor, travel, equipmen contract, not specifically addressed in the PWS shaline item. This is a direct reimbursable line item 0006/0007/0008 in strict accordance with the PWS cashall be provided in accordance with the PWS, as au contract and by the Contracting Officer. All costs payment.	ll be in s ted M	ne upp arc zed	potiated utili ort of CLIN n 2007. All s by the terms	zing this upport of this
	Period of Performance: 9/01/2008 through 8/31/2009 This CLIN shall be funded on a modification to this individual completed negotiation for each item submapproved by the Contracting Officer.	cont itted	rac by	at the time the Contracto	of each r and
	The ACO/CO shall have the authority to unilaterally obligate/deobligate funds from any estimated contra ISO9000: N Amount: \$0.00(Option Line Item) 08/31/2008	issu ct li	e m	odifications t	
0010	Option II CLIN 2010: LABOR SERVICES NON-PERSONAL: Contractor shall furnish all labor, materials, transportation, and incidentals necessarey to provide Accordance With (IAW) the Performance Work Statement	de the	e s 5)	ervices listed Nated March 20	0.00 below In 07
i	Period of Performance: 9/01/2009 through 8/31/2010				
	Pricing Information: Contractor is to invoice in armonthly basis. Invoice detail shall support the morn negotiated labor rates in schedule and employee time overtime costs when applicable and authorized by the	nthly e shee	am	unt due based	on the
	SEE SCHEDULE B Labor Category Labor HourOvertime %				
	Total Estimated Amount: \$5,739,156.79				
	The ACO/CO shall have the authority to unilaterally obligate/doobligate funds from any estimated contractions in Amount: \$0.00(Option Line Item) 08/31/2009	issus ct lin	e m	difications t tem(s).	o
011	Option II CLIN 2011: SUPERVISION SERVICES LABOR NON-PERSONAL: Contractor shall furnish all labor, materials, transportation, and incidentals necessare below In Accordance With (IAW) the Performance Work Continued	∋y to Stat≘	pro	vide the serv t (PWS) dated	0.00 ices listed March 2007
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NAME OF OFFEROR OR CONTRACTOR

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ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
(A)	(B)	(C)	(D)	(E)	(F)
	Period of Performance: 9/01/2009 through 8/31/2010				
	Pricing Information: Contractor is to invoice in a monthly basis. Invoice detail shall support the megotiated labor rates in schedule and employee ti overtime costs when applicable and authorized by t	onthly me she	am ets	ount due based	on the
	SEE SCHEDULE B Labor Category Labor Hour Est Hrs Overti	πe 28.	02%		
	Total Estimated Amount: \$180,807.18				
	The ACO/CO shall have the authority to unilaterall obligate/doobligate funds from any estimated contrISO9000: N Amount: \$0.00(Option Line Item) 08/31/2009				0
0012	Option II Cost Reimbursable CLIN 2012: TRAVEL SERVICES NON-PERSONAL: Travel as directed and approved by the Contracting Office dated March 2007. Travel requirements will be reimust be approved in advnace by the CO. Travel recommended, and negotiated on an individual basis. ground transportation, anad per diem, but not directing intended to pay for travel occuring at the directic conjunction with a specific trip authorized in write	mburse uireme Billab ct lab on of	d b nts le or the	y separate vou will be ident cravel costs a nours. This (cher and ified, re airfare, LIN is
	Period of Performance: 9/01/2009 through 8/31/2010				
	Picing Information: G&A Rate: 9.56%				
	The Contractor shall be reimbursed at actual cost, in accordance with Federal Travel Policy (FTR)	for t	rac	and expense	s incurred
	This CLIN shall be funded on a modification to thi individual completed negotiation for each item subapproved by the CO.	s cont mitted	rac by	at the time	of each r and
	The ACO/CO shall have the authority to unilaterall obligate/deobligate funds from any estimated contr	y issu act li	e m ne	odifications t item(s)	0
	Total Estimated Amount: \$5,000.00 ISO9000: N Amount: \$0.00(Option Line Item) 08/31/2009				
	Continued				

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NAME OF OFFEROR OR CONTRACTOR

CNI AVI	ATION INC				
ITEM NO.	SUPPLIES/SERVICES	QUANTITY	TINU	UNIT PRICE	AMOUNT
(A)	(B)	(C)	(D)	(E)	(F)
0013	Option II To-Be-Negotiated (TBN) CLIN 2013: ACO NEGOTIATED SERVICES NON-PERSONAL: Additional services, parts, labor, travel, equipme contract, not specifically addressed in the PWS sh line item. This is a direct reimbursable line ite 0010/0011/0012 in strict accordance with the PWS c shall be provided in accordance with the PWS, as a contract and by the Contracting Officer. All cost payment. Period of Performance: 9/01/2009 through 8/31/2010 This CLIN shall be funded on a modification to thi individual completed negotiation for each item sub approved by the Contracting Officer.	nt, wi all be m in s ated M uthori s shal	thi ne upp arc zed l b	n the scope of gotiated utiliprit of CLIN n 2007. All so by the terms supported by	0.00 the zing this upport of this proof of
	The ACO/CO shall have the authority to unilaterall obligate/deobligate funds from any estimated contr ISO9000: N Amount: \$0.00(Option Line Item) 08/31/2009				o
0014	Option III CLIN 3014: LABOR SERVICES NON-PERSONAL: Contractor shall furnish all labor, materials, transportation, and incidentals necessarey to prov Accordance With (IAW) the Performance Work Stateme				
	Period of Performance: 9/01/2010 through 8/31/2011				
	Pricing Information: Contractor is to invoice in a monthly basis. Invoice detail shall support the megotiated labor rates in schedule and employee ti overtime costs when applicable and authorized by t	onthly me she	am ets	ount due based	on the
	SEE SCHEDULE B Labor Category Labor HourOvertime 27.93%				
	Total Estimated Amount: \$5,769,681.67				
	The ACO/CO shall have the authority to unilaterall obligate/doobligate funds from any estimated contr ISO9000: N Amount: \$0.00(Option Line Item) 08/31/2010				О
0015	Option III CLIN 3015: SUPERVISION SERVICES LABOR Continued				0.00

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TEM NO.	SUPPLIES/SERVICES	QUANTITY			AMOUNT
(A)	(B) NON-PERSONAL: Contractor shall furnish all labor,	(C)	(D)	(E)	(F)
	materials, transportation, and incidentals necessabelow In Accordance With (IAW) the Performance Wor	rey to k Stat	pr	pvide the servint (PWS) date	ices listed March 2007
	Period of Performance: 9/01/2010 through 8/31/2011				
	Pricing Information: Contractor is to invoice in a monthly basis. Invoice detail shall support the megotiated labor rates in schedule and employee ti overtime costs when applicable and authorized by the second se	onthly me she	am	punt due based	ormed on a on the lso covers
	SEE SCHEDULE B Labor Category Labor Hour Est Hrs Overti Rate	me 27.	93%		
	Total Estimated Amount: \$187,001.62				
	The ACO/CO shall have the authority to unilaterall obligate/doobligate funds from any estimated contr ISO9000: N Amount: \$0.00(Option Line Item) 08/31/2010	y issu act li	e m	odifications (item(s).	.0
016	Option III Cost Reimbursable CLIN 3016: TRAVEL SERVICES NON-PERSONAL: Travel as directed and approved by the Contracting Office dated March 2007. Travel requirements will be reimust be approved in advnace by the CO. Travel requirements, and negotiated on an individual basis. ground transportation, anad per diem, but not direintended to pay for travel occuring at the directiconjunction with a specific trip authorized in wri	mburse uireme Billab ct lab on of	d b nts Le or che	y separate vou will be ident cravel costs a nours. This (cher and ified, re airfare, LIN is
	Period of Performance: 9/1/2010 through 8/31/2011				
	Picing Information: G&A Rate: 9.56%				
	The Contractor shall be reimbursed at actual cost, in accordance with Federal Travel Policy (FTR)	for t	ac	el and expense	s incurred
	This CLIN shall be funded on a modification to thi individual completed negotiation for each item subapproved by the CO.	s cont mitted	ac by	at the time the Contracto	of each r and
	The ACO/CO shall have the authority to unilaterall obligate/deobligate funds from any estimated contr	y issu act li	e m	odifications t item(s)	o
	Total Estimated Amount: \$5,000.00 Continued				
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REFERENCE. OF DOCUMENT BEING CONTINUED

DTFAAC-07-D-00056

PAGE 10

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NAME OF OFFEROR OR CONTRACTOR

PRICE AMOUNT (E) (F)
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(2)
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scope of the ced utilizing this CLIN 7. All support ne terms of this corted by proof of
che time of each Contractor and
cations to
0.00 s listed below In March 2007
ces performed on a lue based on the s CLIN also covers
ations to).

REFERENCL OF DOCUMENT BEING CONTINUED

DTFAAC-07-D-00056

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NAME OF OFFEROR OR CONTRACTOR

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-111	AVIATION	1141.

CNI AV	IATION INC				
ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
(A)	(B)	(C)	(D)	(E)	(F)
	08/31/2011				
0019	Option IV CLIN 4019: SUPERVISION SERVICES LABOR NON-PERSONAL: Contractor shall furnish all labor, materials, transportation, and incidentals necessa below In Accordance With (IAW) the Performance Wor	rey to k Stat	pr eme	ovide the ser	0.00 vices listed March 2007
	Period of Performance: 9/01/2011 through 8/31/2012				
	Pricing Information: Contractor is to invoice in a monthly basis. Invoice detail shall support the m negotiated labor rates in schedule and employee ti overtime costs when applicable and authorized by t	onthly me she	am	ount due based	ormed on a on the lso covers
	Labor Category Labor Hour Est Hrs Overti Rate	me 28.	11%		·
	Total Estimated Amount: \$194,109.52				
	The ACO/CO shall have the authority to unilaterall obligate/doobligate funds from any estimated contr ISO9000: N Award Type: Labor-hour Amount: \$0.00(Option Line Item) 08/31/2011	y issu act li	e m 10	odifications t	
0020	Option IV Cost Reimbursable CLIN 4020: TRAVEL SERVICES NON-PERSONAL: Travel as directed and approved by the Contracting Office dated March 2007. Travel requirements will be rei must be approved in advnace by the CO. Travel rec proposed, and negotiated on an individual basis. ground transportation, anad per diem, but not dire intended to pay for travel occuring at the directi conjunction with a specific trip authorized in wri	mburse uireme Billab ct lab on of N	d b nts Le or che	v separate vou will be ident cravel costs a nours. This (CO, performed	cher and ified, re airfare, LIN is
	Period of Performance: 9/10/2011 through 8/31/2012				
	Picing Information: G&A Rate: 9.56%				
	The Contractor shall be reimbursed at actual cost, in accordance with Federal Travel Policy (FTR)	for to	ac	el and expense	s incurred
	This CLIN shall be funded on a modification to this individual completed negotiation for each item subspected by the CO. Continued	s contr mitted	ac by	at the time the Contracto	of each r and

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DTFAAC-07-D-00056

PAGE 12

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OF

NAME OF OFFEROR OR CONTRACTOR

ITEM NO.	SUPPLIES/SERVICES	QUANTITY			AMOUNT
(A)	(B)	(C)	(D)	(E)	(F)
	The ACO/CO shall have the authority to unilateral obligate/deobligate funds from any estimated control				o
	Total Estimated Amount: \$5,000.00 ISO9000: N Electronic & IT: 03 Award Type: Labor-hour Amount: \$0.00(Option Line Item) 08/31/2011				
3021	Option IV To-Be-Negotiated (TBN) CLIN 4021: ACO NEGOTIATED SERVICES NON-PERSONAL: Additional services, parts, labor, travel, equipme contract, not specifically addressed in the PWS stline item. This is a direct reimbursable line item 0018/0019/0020 in strict accordance with the PWS shall be provided in accordance with the PWS, as a contract and by the Contracting Officer. All cost payment.	all be m in s ated M uthori	ne upp arc zed	otiated util: ort of CLIN n 2007. All s by the terms	zing this upport of this
	Period of Performance: 9/01/2011 through 8/31/2012				
	This CLIN shall be funded on a modification to thi individual completed negotiation for each item subapproved by the Contracting Officer.	s cont mitted	rac by	at the time the Contracto	of each r and
	The ACO/CO shall have the authority to unilaterall obligate/deobligate funds from any estimated contrison ISO9000: N Award Type: Labor-hour Amount: \$0.00(Option Line Item) 08/31/2011	y issu act li	e m ne	odifications (item(s).	
0022	Option IV CLIN 4022: Phase-Out-Period Not-Separately-Priced (NSP) Period of Performance: 8/01/2012 through 8/31/2012				0.00
	Phase Out Period shall be In Accordance With (IAW) Statement (PWS) dated March 2007 ISO9000: N Amount: \$0.00(Option Line Item) 08/31/2011 Estimated Contract Cost: Base Year: \$5,809,908.13 Option I: \$6,030,580.94 Option II: \$5,924,963.97 Option III: \$5,961,683.29 Option IV: \$6,006,399.04 Continued	the A	tta	ched Performan	ce Work
	Continued				

 CONTINUATION SHEET
 REFERENCE
 . OF DOCUMENT BEING CONTINUED
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 OF

 DTFAAC-07-D-00056
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 65

NAME OF OFFEROR OR CONTRACTOR

EM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY			AMOUNT
/		(C)	(D)	(E)	(F)
	Total Estimated Cost: \$29,733,535.37				
	The total amount of award: \$0.00. The obligation	for thi	s a	ward is shown	in box 14G.
				:	
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	`	1. THIS CO	ONTRACT	IS A	RATE	D ORDER	- -	RATING		PAGE OF	
SOLICITATION, OFFER	AND AWA בי		R DPAS (1				>	1		1	B5
2. CONTRACT NO.	3, SCREENING INFOR				CLICITA		5. DA	TE ISSUED	6. REQUIS	TIONPURC	HASE
	REQUEST NO. DTFAAC-07-E	L-02224	I X	NEG	OTIATE	o (REO)	4/.	11/2007	NO.	AC-0	7-02224
						,	,			Internal L	
7. ISSUED BY	000					OFFER TO (1)					
FAA, NAS Automation & Fac		ion (AMQ-34	0}					sk (AMQ-100)			
6500 South MacArthur Boules P.O. Box 25082	aro					rpose Buildi		oom 316 plevard (Physic	nt Tin Cad	la in 73160	
Oldahoma City, OK 73125-49	31					25082	מנו וח	шетага (к пулс	m vib con	CD (0100	,
Oldanoma Citys Cit. (0,23-4)	51					in City, OK	73125	-4933			
Time & Material La			SOLICI					lministra			Svcs
9. Sealed offers in original and	5 coples for furnish	ing the supp	lles or sen	rices	in the	Schedule wi	ll be r	eceived at the	place spec	cified in	
Item 8, or if hand carried, in	ihe depository located	in Room 3	13. Multi-P	nibo	se Buil	<u>ding</u> until	3:0	OPM local ti	me <u>5/11</u> ,	/2007	
							(Ho	ur)	(Date))	
NOTE: If offers are hand	carried, additional t	me should i	be allowed	i to a	access	the deposi	tory i	acility due to	heightene	d securi	tv
requirements.	•					•	-	•	-		-
FINAL SIR:											
Total SEDB B(a) Se	t-Aside. NAI	CS CODE	561110	\$6	.5M.	Past P	erf	ormance V	ol. Du	e by s	5/2/07.
CAUTION - LATE Submissions	, Modifications, and V	Vithdrawals:	See Section	on L,	AMS I	Provision No	. 3.2.	2.3-14. All offe	ers are sub	ject to	
all terms and conditions contain	ned in this solicitation.										
10, 10, 111 0, 111, 111, 111	L NAME							NO. finclude area a	oat) (NO CO	LLECTCALL	70
CALL: >	Sonja Watts		TABLE C				ן אַ	54-7883			
M SEC	PERGUITTION	11.	TABLE OF			18		DESCRIPTIO	M		PAGE(SI
	DESCRIPTION TI-THE SCHEDULE		PAGE(8)		BEU		PAF	TTII - CONTRACT			1 PAGE(a)
X A SOLICITATION/CONTRA			1	X	1	CONTRACT	LAUSE	6		•	35-45
X B SUPPLIES OR SERVICE	S AND PRICES/COSTS		2-17					OCUMENTS, EXHII	EITE AND OT	HER ATTAC	H.
X C DESCRIPTION/SPECSA			17-28	Х	1	LIST OF ATT					50
X D FACKAGING AND MARK			18					HEGENTATIONS A			
X E INSPECTION AND ACCE	PTANCE		18-19		K	REPRESENT		s, CERTIFICATION	6 AND OTHE	R	51-57
X F DELIVERIES OR PERFO	RMANCE	-	19-20	х		OF OFFERD					ì
X G CONTRACT ADMINISTR	ATION DATA		20-21	Х	L	INSTRUCTIO	NS, CO	NDITIONS, AND N	OTICES TO C	FFERORS	58-74
X H SPECIAL CONTRACT RE	QUIREMENTS		21-35	x	м	EVALUATION	FACT	ORS FOR AWARD			75-85
		OFFER (Mu	st be fully	con	plete	by offeror	,				
NOTE: Item 12 does not apply	if the solicitation incl	ides the prov	isions at 3	.2.2.	3-2, M	nimum Offe	Acc	eptance Period			
12. In compliance with	he above, the undersi	aned zorees	. If this offe	ır İs i	accept	ed within	120	calendar davs	(60 caleni	dar days	unless a
N/A different period is	inserted by the offer	or) from the :	date for re	celpt	of offe	rs specified	above	e, to fornish an	y or all iter	ns upon v	vhich prices
ale ottelen at me h	ice set opposite each	ilem, deliver 10 CALENDAR I	ed at the d	esigi	nated p	ioint(s), with IAR DAYS	in the	time specified o calendar day	In the ach		
13. DISCOUNT FOR PROMP		10 CALENDAN I	JAT6 %	20	CALENI		% ³	U CALENDAR DAY	s %	G ,	ALENDAR DAYS
(See Section I, AMS Clause)					-		76				<u>"</u>
14. ACKNOWLEDGMENT OF			DMENT N	D		DATE		AMENDM	ENT NO.		DATE
The offeror acknowledges re		/	<u> 40001</u>			05/02/2007					
ments to the REQUEST for a related documents numbers.		· · ·					+				
	DE 3W4J7	FACIL	mv I			1 4E MANAE	ANDT	ITLE OF PERSON	AT ITUDORES	TO BICH O	econ .
AND CNI Aviation, L			.13.1				18 0° p		AU I FILITALES	ט איטום טדי	rr un
[-, .,	n Blvd., Ste. 400					1 1	_	*			
OF Oklahoma City	OK 73116					Charles	J. Gı	iinn , MAL	0622	-	
OFFEROR								•			
I	11 450 0000	CIF REMITTANO	E Annoese			17,-91QN/	THE PER	<u> </u>		1 40 70	ER DATE
158. TELEPHONE NO. (Include area 405-682-4361 or 405-767-690						<i>"</i> "	1014	10		5/18/2	
400-002 -4 301 01 403-707-090	🗀 , , ,	RENT FROM ABO				KUUG	$u/_{o}$	11/1.		311012	uu i
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-		AWARD (To	o be comp					1			
19. ACCEPTED AS TO ITEMS NUMBER	RED 20	. AMDUNT		21.	ACCOU	NTING AND AP	PROPR	IATION			
				1							
				97	CI IZMI	INVOICES TO	ADDOC	EC EUNIMU III		ITEM	
				23.		INVOIGES TO			>	11 6141	
24. ADMINISTERED BY (If other than Ite	m 71 GO	DE I		25		NT WILL BE MA		areur <i>eu)</i>		DE	
FAA. NAS Contract Manag				1				ons Division (A		<u></u>	
6500 South MacArthur Box		•				South MacA			/		
P.O. Box 25082				1	P.O. 1	3ox 250B2		_			
Oklahoma City, OK 73125		·		<u> </u>	Oklai	ıoma City, C	K 73	125-4304			
25, NAME OF CONTRACTING OFFICE	R (Type or print)			27.	UNITED	STATES OF A	MEHICA	4	2	8. AWARD D	ATE
						ante					
MADODTANT Assessment will be	made on this Come	on Standar	l Form 2º	OL 2-	v other	<i>(Signature o</i>					
IMPORTANT - Award will be	Hans of the Loub's	ni omingi	U(() 20,	A1 17	, 나니!부!	B9710115	أأنا الي	MITTELL LIOTICE	•		

DTFAAC-07-R-02224-A0001

AMENDMENT OF SOLICITAT	ON/MODIFICATIO	N OF CONTRAC	T		TRACT ID CODE	PAGE	OF PAGES	
2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. REQUISITION/PURCI	ASE REO.		ne & Material	1 1	1	
A0001	05/02/2007	AC-04-0		,				
6. ISSUED BY FAA, NAS Automation & Facil: Division (AMQ-340) P O BOX 25082 OKLAHOMA CITY OK 73125-4931	ities Acquisition	7. Address Offer To: FAA, Customer Se: Multi-Purpose Bu: 5500 South MacAr! P.O. Box 25082 Oklahoma City,	rvice De Llding, rhur Bou	Room 3: levard	l6 (Physical zip	Code is	73169)	
8. NAME AND ADDRESS OF CONTRACTOR (/	Vo., street, county, State and Zi	 P Gode)		BA. A	MENDMENT OF SOL	ICITATION N		
CNI Aviation, LLC 7100 N. Classen Blvd., 9 Oklahoma City, OK 73110				9B. D	OTFAAC-07-R- ATED (SEE ITEM 11) 14/11/2007			
				10A. N	ODIFICATION OF CO	ONTRACT/O	RDER NO.	
TO BE COMPLETED BY VENDOR IF NOT CO	MPLETE FACILITY COD	E		10B. D	NATED (SEE ITEM 13)			
11	, THIS ITEM ONLY APPL	IES TO AMENDMENTS	OF SOL	ICITATIO	INS			
(a) By completing item 8 and 15, and returns submitted; or (c) By separate letter or telegramENT TO BE RECEIVED AT THE PLACE D 12. ACCOUNTING AND APPROPRIATION DATA N/A 13. THIS ITEM APPLIES ONL A. THIS CHANGE ORDER IS ISSUED PUF B. THE ABOVE NUMBERED CONTRACT.	ESIGNATED FOR RECEIPT TA (If required) Y TO MODIFICATIONS O AS DES	F CONTRACTS/ORDE SCRIBED IN ITEM 14. THE CHANGES SET FORTH	RS, IT MO	DIFIES	ATE SPECIFIED MA	RDER NO		
appropriation data, stc.) SET FORTH IN C. THIS SUPPLEMENTAL AGREEMENT IS D. OTHER (Specify type of modification and	ENTERED INTO PURSUANT T	O AUTHORITY OF:						
E. IMPORTANT: Contractor is not	Is required to sign the	ils document and return	1 copie	s to the is	ssuino office.			
14. DESCRIPTION OF AMENDMENT/MOD The solicitation refere is amended as follows: A. See Attached update	IFICATION (Organized by U enced in Item 9A	CF section headings, Inc.	uding solic	ltation/cor	ntract subject matter	where feas pport S	ble.) ervices	
PART I-SECTION B the Sections L and M Attachment 1 Perfor Attachment 2 Labor B. All other documents	mance Work State Category/Skills	ement	s remai	n in	effect for t	this SI	R.	
15A NAME AND TITLE OF SIGNER (Type or p Charles J. Guinn, Manag		16AL NAME A	ND TITLE (OF CONTI	RACTING OFFICER (Type or print)		
15B. PONTRACTOR/OFFERDS BY (Signature of person authorized to sign	15C. DATE SIG	168. UNITED	STATES D			18C, E	ATE SIGNED	
OMB Control No. 2120-0585 (SF-30) FAA Template No.								

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

Part i-Section B Line Item numbers: 0005/0009/0013/0017/0021 Example:

ESTIMATED

ANNUAL UNIT EST. TOTAL ITEM CLIN SUPPLIES/SERVICES REQUIREMENTS PRICE AMOUNT NTE

ACO Negotiated

ITOR THE PER

ş

FFP

Services Non-Personal: Additional services, parts, labor, travel, equipment, within the scope of the contract, not specifically addressed in the PWS shall be negotiated utilizing this line item. This is a direct reimbursable line item in support of CLIN 0002/0003/0004 in strict accordance with the PWS dated March 2007. All support shall be provided in accordance with the PWS, as authorized by the terms of this contract and by the Contracting Officer. All costs shall be supported by proof of payment.

Period of Performance: 9/1/2007 through 8/31/2008

The Contractor shall not propose an amount for this item!

This CLIN shall be funded on a modification to this contract at the time of each individual completed negotiation for each item submitted by the Contractor and approved by the Contracting Officer.

The Contracting Officer shall have the authority to unilaterally issue modifications to obligate/deobligate funds from any estimated contract line item(s).

Section C-Description/Specs/ Work Statement:

(e) The on-site Program Manager and Assistant Program Manager shall be provided suitable facilities at the MMAC. The Government shall provide as necessary only: Office Space, heat and air, and Utilities. The Contractor is responsible for Internet, Telephone, Office Furniture, Office Machines and any other additional requirements deemed necessary for successful operations.

Section H-Special Contract Requirements:

H 12. EXPERTISE PREMIUM is deleted in its entirety.

Section I Contract Clauses:

Clause 3.6.2-29 Statement of Equivalent Rates for Federal Hires (April 1996) Rev

Clause 3.8.2-17 Key Personnel and Facilities (July 1996)
Task Lead, Task Supervisor T and II, and Functional Lead are deleted

Section L Instructions to Offerors (ITO) and Instructions For Proposal Preparation:

Certificate not included in Vol. I page limit

Vol. II-VI page limits do not include Cover page, Table of Contents, Matix, List of Drawings/Tables

4.2.2 Volume Organization:

Volume III: BUSINESS APPROACH/STRATEGY SUB-FACTORS:

- 1) Sub-factor le Program Management/Supervision Plan
- 2) Sub-factor 2—Supervision Plan
- 3) Sub-factor 3—Recruit/Retainment Plan
- 4) Sub-Inctor 4 Orientation Phase in Plan/Transition Phase out Plan
- 5) Sub-factor 5-Quality Control Plan

OMB Central No. 2120-0595

(SF-30) FAA Template No. 11 (Reverse) (8

Factor 1: Business Approach/Strategy:

The Business Approach/Strategy should demonstrate adequate methodology on how the Offeror will meet the FAA Performance Work Statement requirements. The business approach/strategy should include at a minimum an overall methodology of how the Offeror will manage customer needs, finances, innovation and processes. The Offeror's management strategy, and balance should be included. Throughout the business approach/strategy references to the sub-factor plans may be utilized.

Sub-factor 1/2: Program Management/Supervision Plan

- The proposal demonstrates an adequate methodology for hiring, recruiting, and retaining personnel
 qualified with the qualified skills for each labor category defined in the PWS. The proposal also
 describes interviewing methods and the plan of hiring of incumbent employees currently performing
 this work (if applicable).
- The proposal sufficiently describes your plan to provide Program Management and Supervisory support to meet the requirements of the PWS as outlined in paragraph 2.2.
- The proposal provides an adequate labor skill mix and a sufficient plan or approach to hire qualified personnel to successfully complete this component. The proposal adequately demonstrates the course of action to provide these services as well as processes used to interact with other contractors using these systems
- The proposal also supplies adequate details regarding contractor personnel that are qualified as Key Personnel meeting
 the requirements of the PWS as outlined in paragraph 2.8, 2.8.1, and 2.8.2.
- The proposal also supplies adequate details regarding contractor Key personnel that are capable of providing the knowledge, skills, experience, and sufficient corporate authority to lead, manage, plan, execute, and control activities on a daily basis.
- The proposal sufficiently describes your plan to provide Program Management support to meet the requirements of the PWS as outlined in paragraph 2.2, and 2.3.
- The proposal provides an adequate labor skill mix and sufficient plan or approach to hire qualified personnel to successfully complete this component.
- The proposal presents a sufficiently detailed description of the functional organization planned to perform this work.
- The proposal sufficiently addresses the authority of key personnel to act and commit resources to insure the successful performance of this contract.
- The proposal adequately describes your plan to ensure mission accomplishment per PWS paragraph 3.2.

Sub-factor 3 - Recruit/Retainment Plan

- The proposal sufficiently describes your plan to provide and retain qualified and skilled personnel support to meet the requirements of the PWS as outlined in paragraph 2.7 and 2.8.
- The proposal provides an adequate labor skill mix and sufficient plan or approach to hire qualified personnel to successfully complete this component.
- The proposal provides a detailed plan to retain skilled personnel to reduce turnover and retraining.
- The proposal provides a detailed plan to manage disciplinary actions and to reduce problems.

Sub-factor 4 - Orientation Phase In Plan/Transition Phase Out Plan

- The proposal sufficiently demonstrates how personnel and equipment will be utilized through the orientation phase in/transition phase out period and a method to ensure performance on contract start date, to include phase-in timelines and phase-out timelines. The plan shall also adequately demonstrate the number of position titles of personnel to be on site for the orientation phase in/transition phase out period. The orientation phase in plan/transition phase out plan shall adequately demonstrate how the Contractor will cutover to the start date for all workload at full performance.
- The proposal sufficiently describes your plan to coordinate Transition into the support to meet the requirements of the PWS as outlined in paragraph 3.11 and 3.12.

Sub-factor 5-Quality Control Plan

 The proposal sufficiently describes your plan to provide Quality Assurance to meet the requirements of the PWS as outlined in paragraph 2.13 of the Performance Work Statement. The proposal adequately describes the test and evaluation process your company employs in regard to employee hiring services.

Performance Work Statement Dated March 2007

2.4 Contractor Personnel: The Contractor shall provide a written Program Management Plan and a Supervisory Management Plan at time of Proposal. An update to this plan, if required, and shall be submitted to the COTR/CO thirty (30) calendar days after contract award. The plan shall address hiring, obtaining security clearances, training, certifications, retention, organizational structure, and any cross-utilization approach. Additionally, each person employed by the Contractor on this contract shall complete an Agreement of Nondisclosure (Attachment 5) and submit it to the COTR/CO forty-five (45) calendar days after contract award. The Contractor shall provide a completed non-disclosure form for each employee hired and placed into employment with the Government 15 days after placement.

6.0 Service Delivery Summary:

6.0 Service Delivery Summary:			
SDS Number and Performance Objective	PWS	Performance Threshold	Method of
	Ref.		Surveillance
SDS #1			
The Contractor shall provide a Program			
Management Plan at time of Proposal			
submission and an updated plan 30 days	2.4	100% Compliance	
after contract award			
SDS #2			
The Contractor shall provide a Quality			
Control Plan at time of Proposal	2.13		
submission and an updated plan 45 days		100% Compliance	1
after contract award			
SDS#3			
The Contractor shall be able to provide			Customer
administrative support services in	2.1	100% Compliance	Complaint(s) &
accordance with each individual task	2.8	2001 00	Periodic
order			Inspection
SDS #4		<u> </u>	Indpection
The Contractor shall provide a			
government property list to the COTR/CO	3.1		
which is updated as required	3.1	100% Compliance	
SDS #5		1 2001 COMPAGENCE	
The Contractor shall provide non-			ľ
disclosure statement for all employees	i i	· ·	Periodic
45 days after contract award and for		100 % Compliance	Inspection
each new employee placed into	2.4	TOO & COMPITATION	Tuebecrion
employment on MMAC			
SDS #6			
The Contractor shall provide a		1	
Supervisory Plan at time of Proposal	2.4	100 % Compliance	
submission and an updated plan 30 days	c. 4	TOO & COMPTITUDE	ļ
after award	[
SDS###	2607	a/0.09#*@###################################	
The Contractor shall provide a	2.8-2.82	190%:Compliance	
Recruit/Retainment Plan at time of	KED ZINUZ		
Proposal submission and an updated plan	ļ	Į.	
30 days after award	ŀ		
SDSENT			
The Contractor shall provide a Phase	and a service of the		
	3710 3712	100% Compliance	
TD/Phase out Plan at time of Proposal			
submission and an updated plan 30 days			
######################################			

(END OF SUMMARY CHANGES)

	PART	- SECTIO	N B — SUPPLIES/S	SERVICE	S & PRI	CE/COST .				
	YEAR									
SERVIC	CES ANI	PRICES/C	OST					1		
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			ls, equipment and h (IAW) the terms						\square	
and in th	be attach	ed Statemen	it of Work Section	T A Hach	us anu p	JOVISIONS SEE IC	orun ne	erem	 	
	de attach	Cu Statemer	It Of WORK Bection	J Attacm	HEHL 1.					
Base Con	tract Peri	od (1st Year)				-				
			e: 9/1/2007 through 8	3/31/2008					 	
									 	
						ESTIMATED				
						ANNUAL		UNIT	TOTA	L
ITEM	CLIN		SUPPLIES/S S	ERVICE		REQUIREME	NTS	PRICE	AMOU	INT
0001	0001		DVI AGE DU	l l						
Not-Sep	parately-		PHASE-IN F	ERIOD	***************************************	1 LOT		NSP	50	00.00
(NSP)	ad Daria	1 of Dorform	nance: 8/01/07 thr	1- 0/21	Ina		-		<u> </u>	
Estimate	ea Lettor	1 01 Periorii	Mice: 8/01/0/ thr	ougn 8/3 I	./U/	_			\square	
This CI	IN is no	t congrately	priced (NSP). The	o Contrad	ton also 11				-	
this item	n Phase	In Period of	hall be In Accorda	nce With	the Atte	ahad Parforme	oms i	unt tor	 	
) dated Mar		ince with	me Ana	ched Ferioinia	nce w	OIK		
Juteme	11 17 17 15	J dated War	CH 2007.			-				
		- 			·	ESTIMATED				
					*****	ANNUAL		UNIT	TOTAL	[_
ITEM	CLIN		SUPPLIES/S	ERVICE		REQUIREME	NTS	PRICE	AMOL	
			S							
0000	0005					<u>.</u>	.	·		
0002	0002	4	Labor			11		LOT	\$ 5,365	<u>,898.38</u>
1-1-12										
FFP	CEC NO	I DEDECAL	AT . C		11 1 .1		<u> </u> _	ļ	<u> </u>	
			AL: Contractor to							
			vide the services li at (PWS) dated Ma		v in Acc	cordance with ((IAW) the	-	
2007:	MICE W	nk Statemer	it (E w 3) dated wi	псп			}			
2007.		1				-				
Period c	of Perfor	mance: 9/0	1/2007 through 8/3	31/2008					 	
		1	l modeli or	71,2000					1-1-	
Contrac	tor is to	propose fixe	d priced labor rate	es for all l	abor cat	tegories listed				
in	101 10 10	propose ma	a prioce moor ran	20 101 HII 1	abor car	egories nated				
	nent 2 of	the PWS.								
Contrac labor	tor is to	propose a fi	xed over time perc	entage (%	6) applic	ed to each				
	ies listed	in Attachme	ent 2 of the PWS.							
							[
Program	n manage	ment should	d be included in pr	oposed la	bor hou	r rates.				
	_									
Labor C	Category		Estimated		Unit	Labor Hour		Total Estimated	Overti	
			Annual		HR	Rate \$		Amount \$		28.11%
			Requirement						<u> </u>	
Key Ent	try Opera	ator I	500		Each	19.13		9,565.00		24.51

Key Entry Operator II	5760	Each	20.45		
General Clerk I	500	Each	20.19	117,792.00	26.20
0 10117				10,095.00	25.87
General Clerk II	21440	Each	22.84	489,689.60	20.26
General Clerk	18460	Each	30.84	1489,089.00	29.26
General Clerk	2000			569,306.40	39.51
IV	2070	Each	30.84	63,838.80	39.51
Training Program Assistant I	540	Each	20.19		39.31
Training Program Assistant II	500	Each	22.84	10,902.60	25.87
		Lach	22.04	11,420.00	29.26
Training Program Assistant III	5700	Each	27.58		
Training Program Assistant IV	500	Each	31.22	157,206.00	35.33
				15,610.00	40.00
Technical Writer I	1920	Each	26.78	51 417 60	2.4.0.4
Technical Writer II	500	Each	31.71	51,417.60	34.31
				15,855.00	40.62
Technical Writer III	2080	Each	37.40	77 702 00	47.01
Administrative Assistant I	26240	Each	23.48	77,792.00	47.91
Administration Aminest	15664			616,115.20	30.08
Administrative Assistant II	15664	Each	27.58	432,013.12	25 22
Administrative Assistant III	18403	Each	31.22	452,013.12	35.33
Administrative Assistant IV	8790	171	24.50	574,541.66	40.00
Administrative Assistant IV	0/90	Each	34.52	303,430.80	44.22
Administrative Analysts I	7680	Each	23.48		11,22
Administrative Analysts II	1920	Each	27.58	180,326.40	30.08
	1720	Luch	27.56	52,953.60	35.33
Inspector I	30720	Each	20.19		
Inspector II	24960	Each	22.18	620,236.80	25.87
				553,612.80	28.41
Inspector III	7680	Each	27.58	211 014 40	
Inspector IV	5760	Each	32.36	211,814.40	35.33
TT7 1 12				186,393.60	41.46
Word Processor I	500	Each	20.64	10 220 00	56.44
Word Processor II	500	Each	22.59	10,320.00	26.44
317. 1 D YYY				11,295.00	28.94
Word Processor III	500	Each	24.71	12,355.00	21.60
				J.UU.UU	31.66
Contractor shall invoice in arrea Invoice	rs of services pe	rformed on a m	onthly basis.		
detail shall support the monthly	amount due base	ed on the negoti	ated lahor rate	es in	
schedule and employee time she	ets. This CLIN	also covers ove	rtime costs wl	ien applicable.	

The Cont	tractino	Office	chall b-	ro the enth		t 11	11.5				ן רוד	IRACI: DIFA
to	racmig	OHICER	engii Da	ve the authority	io umi	laterally i	ssue modifica	tions				
	daoblic	nto for 1	a fra			• • • •			 		$\perp \mid$	
obligate/	deophig	ate fund	s from a	ny estimated cor	itract	line item(s).		<u> </u>		Ш	
	1	T****	1	T		1	T					
	1	 					ESTIMATEL	<u>) </u>	1000		ot	
ITEM	CLIN	 		SUPPLIES/SER	VICE	 	ANNUAL	EN ITTO	UNIT		\sqcup	EST. TOTAL
	CLIII			S S	CAICE		REQUIREM	EN 12	PRIC	2	Ш	AMOUNT NTE
	<u> </u>	<u>. </u>	. !			<u> </u>	<u> </u>		<u> </u>		<u> </u>	
0003	0003			Supervision	T		1	<u> </u>	LOT	77.00	T _G	
				Super vision	•		1	1	LUI		\$	
FFP						-		-			╢	169,009.75
	ES NOR	J DEDE	ONAL	Control		11 1 1		<u> </u>	Ц		Ц	
incidenta	le neces	4-1 11VS	OIVAL.	Contractor to fu	irmsn	an labor,	materials, tra	nspor	tation, ar	1d	11	
Darfarra	is neces	Sary to	provide	the services liste	a belo	w In Acc	cordance With	<u>(IAV</u>	V) the		Ц	
2007:	Hee wo	rk State	ment (P	WS) dated Marc	h							
2007:	1	1	1			<u> </u>					Ш	
	<u> </u>					<u> </u>		ļ				
Period of	Perform	nance:	9/1/2007	through 8/31/2	008						П	
	<u></u> .										П	
Labor Ca	tegory			Estimated		Unit Per	Labor Hour		Total E	stimated		Overtime %
				Annual		HR	Rate \$		Amoun		~	28.11%
				Requirements							H	20.1170
Task Sup	ervisor	I		0		Each	30.81				뉘	
-							50.51				ı	20.47
Task Sup	ervisor	11	-	3673		Each	40.63		_		-+	39.47
				3073		Lacii	40.03		140.22	7.00	-	50.0
Task Lead	d			Dependent upor	n Tak		<u> </u>		149,23	3.99	\dashv	52.05
* ask Lea	u			Inchemant abo	п таос	or Catego	ry				- 1	28.11%
Functiona	l Lead		· · · · · · · · · · · · · · · · · · ·	Danandantuna	n Tabe	on Cotoo					+	
I unouona	ii Leud			Dependent upor	п гарс	or Catego	iry				ļ	28.11%
- "					1	-	T	1 -	_		\dashv	
Contracto	rs shall	fill-in t	he estima	ited number of s	UDGE	isom, how	ng bengd on the	LI			\vdash	
superviso	rv nlan	Plane	that do no	o provide realist	io and	adagment	us based on u	ien ov	WII		$\vdash \vdash$	
determine	7)	1 14113	inat do m	o provide reansi	ic and	auequan	supervison r	nay be	2		- -	
unaccepta												
unaccepia	ioie.										\sqcup	
T T C			I		<u> </u>						Ц	
Labor Cat	tegory			Estimated			Labor Hour		Total Es	timated		Premium
				Annual		HR	Rate \$		Amount	\$]	Labor HR %
				Requirements								
Task Leac	1			4 hrs per week			\$				T	38.72%
			,			468	18.10		8,470.8	30		
Functiona	l Lead			12 hrs per			\$		1		+	27.82%
				week		1.024	11.04		11,304	96		27.0270
								\Box	11,501	.50 T	+	
Contracto	r shall i	nvoice i	n arrears	of services peri	forme	d on a mo	nthly basic	ļ	-		+	
Invoice				or but vices per	COTTLC	on a mic	many basis.					
	l suppo	rt the m	onthly ar	nount due based	l on th	a pagatia	tad labou rata	_ :			- -	
chedule	This C	I IN ale	ondiny at	overtime costs.	1 011 111	ie negona	ited labor rate	s m	_		- -	
ionodine.	11113	LJIIY ala	COVCIS	overtime costs.							_ _	
The Contr	notine ()(Eas1		41		11 .		<u> </u>			\bot	
Lie Conu	acting (Jince s.	nali nave	the authority to	unilai	terally iss	ue modificati	ons to				7011
onigate/d	eobliga	te funds	from an	y estimated cont	ract li	ne items(s).					
				· · · · · · · · · · · · · · · · · · ·							_[_	
					$\vdash \vdash \vdash$		ESTIMATED	ļ.				
ITEM	CLIN			CURRI ICO/OCC	1		ANNUAL		UNIT			EST. TOTAL
117161	CTIIN			SUPPLIES/SER	VICE		REQUIREME	NTS	PRICE			AMOUNT NTE
				S							丄	
0004	0004			Travel	ı ı		-		1+ ==			
5007	0004			Travel					LOT	:	\$	
					<u> </u>						\perp	5,000.00

Cost R									T			
SERVI	CE	S NOI	V-PERS	ONAL:	Travel as directe	ed and	approve	d by the Cont	ractin	g Officer (CO	7	-
in acco	rdaı	ice wi	th the P	WS. Tr	avel requirement	s will	be reimb	ursed by sepa	rate v	oucher		
and mu	ıst b	e appi	roved in	advance	by the CO. Tra	vel re	auiremen	ts will be				
identifi	ied,				,		1					
propos	ed, a	and ne	gotiated	I on an i	ndividual basis.	Billal	ale travel	costs are airfa	TP.		-	
ground	trai	sport	ation, ar	ıd per di	em, but not direc	t lahe	or hours	This CLIN is	inten	ded		
to pay	foг	travel	occurri	ng at the	direction of the	СОт	erformed	in conjunction	m wit	acu 5		
a						~~, F	,0110111100	in conjunctio		"		
specific	e trii	n auth	orized i	n writing	by the CO. The	cont	ractor is r	ot to propose				
amount	t for	thie (LIN T	he Gove	ernment will prov	ride a	n ertimate	ed amount at	4II			
award	The	e estir	nate doe	s not ob	ligate the govern	mont	to evene	this seement	пс ш	116 01		
	T			1000	ligate the govern	Пент	to expend	i uus amount.				
Period	of P	erfor	nance:	0/1/2005	! 7 through 8/31/2(100						
1 01100	П	CITOII		7/1/2007	unough 6/31/20	l I					_	
G&A r	ate f	or Da	r _P	S	0.560/	-					_	
Year:	aic i	מנו זט.	30	9	9.56%	}						
I Cai.	Т		1	 								
The Ce	<u> </u>	-4	11.1	L.,,		<u> </u>						
	ntra	CIOT S	hall be r	eimburs	ed at actual cost,	for tr	avel and	expensed incu	ırred			
in		*.1	** 1 -			1			 ,			
accorda	ince	with	Federal	Travel F	olity (FTR)							
	<u> </u>											
This CI	LIN	shall	be funde	d on a r	nodification to th	is cor	ntract at th	ne time of eac	h			
individ	ual c	compl	eted neg	otiation	for each item sul	bmitte	ed by the	Contractor an	d app	roved		
by the (Cont	ractin	g Office	er.								
						 						
The Co	ntra	cting	Officer s	shall hav	e the authority to	unil	aterally is	sue modificat	ions		$\neg \vdash$	
to					•							
obligate	e/de	obliga	te funds	from an	y estimated cont	ract l	ine item(s).				
								,-				
-								ESTIMATED				
								ANNUAL		UNIT		EST. TOTAL
ITEM	(CLIN			SUPPLIES/SERV	VICE		REQUIREME	NTS	PRICE		AMOUNT NTE
					S							
0005	· · ·		~	r								
0005		0005			ACO			1 LOT		TBN	\$	
					Negotiated							
FFP												
Service:	s No	ın-Per	sonal: 1	Addition	al services, parts	, labo	r, travel,	equipment, w	ithin t	the		
scope o	f the	cont	ract, not	specific	ally addressed in	the F	WS shall	be negotiated	1			
utilizing	g thi	s line	item. T	his is a c	lirect reimbursab	le lin	e item in s	support of CL	IN			****
0002/00	003/	0004	in strict	accorda	nce with the PWS	S date	d March	2007. All sur	port	shall be		
provide	d in	accor	dance w	rith the F	WS, as authoriz	ed by	the terms	of this contra	ct an	d bv		
the Con	trac	ting C	fficer.	All costs	shall be support	ed by	proof of	payment.			-	
					······		1				-	
Period o	of Po	erforn	iance: 9	/1/2007	through 8/31/20	08			-			
				1		-						
The Cor	ntrad	ctor sl	all not r	TODOSE	an amount for th	ie iter	m					
1		101 01	101	<u> </u>	an amount for th	is fict	11.					
This CT	IN	shall I	e funda	d on a =	nodification to the	in acc	troot et it	- ti				
each	3114	aman r	e range	u on a n	iodification to th	is con	uraci ai m	e time of				
	<u>1</u> -		tad	atiati	f	•	17 .1 -		L	<u> </u>		
hu.4L= C	iai C	ompte	cea neg	onanon	for each item sub	лиtte	a by the (Contractor and	l appı	roved		
by the C	ont	racting	g Office	r								
frit ~												
	ntrac	cting (Officer s	hall hav	e the authority to	unila	iterally iss	ue modificati	ons			
to			<u>. </u>		WEI-VIII.		,					
obligate	/dec	bliga	te funds	from an	y estimated conti	act li	ne item(s)				$\exists \exists$	
	- 1	- 1	1	T						T	-	

OPTION		71	· · · · · · · · · · · · · · · · · · ·						CC)N	TRACT: DTFAA
1		77774									
SERVICE	S AND	PRICES/COS	<u>r</u>	-1	1						
OPTION I	2nd Ven	r)					<u> </u>	H		_	
				/2009			- 	\vdash		-	
				1		ESTIMATED	 }	Н		-	
						ANNUAL	<u></u>	Н	UNIT	╁	TOTAL
ITEM	CLIN		SUPPLIES/SER	VICE		REQUIREM	ENTS	П	PRICE	┪	AMOUNT
			S								
0006	1006		T 1	<u> </u>				Ц		_	
V000	1000		Labor	1		11	· · · · · · · · · · · · · · · · · · ·	Ц	LOT	5	5,850,864.32
FFP				ļ			<u> </u>	Ш		╀	
	C NON	DEDCOMAL		<u> </u>	11 1 1		<u> </u>			1	
incidental	2 NON	-PERSONAL	: Contractor to fu	rnish	all labor	, materials, tra	nspor	tat	ion, and	_	
Derformen	s necess	ary to provide	the services lister PWS) dated March	a belo	w In Ac	cordance With	(IAV	<u>۷)</u>	the	_	
2007:	ICE WO	k Statement (1	r w S) dated March	n							
2007.				1				Н		- -	
Period of	Perform	1 12DCe: 9/01/26	 008 through 8/31/2	2000			-	Н		+	
T CIIGH OI	CITOIII	Janee. 3/01/20	708 mrongii 6/31/2	1	-		1	H		+	- AVIANIL I
Contractor	is to p	ronose fived n	riced labor rates f	or all	labor on	toposion listed		-		╀	
in	шюр	ropose nacu p	riced labor rates r	or an	iaboi ca	negories listed					
Attachmer	nt 2 of t	he PWS		T	<u> </u>			Н		-	
		11.0.		 	·			Н		+	
Contractor	is to p	ronose a fixed	over time percent	tage (0	%) appli	ed to each	-			╀	
labor	ть ю р	горозе и пкец	over time percent	age (տ) գիհո	ed to each					
	listed i	n Attachment	2 of the PWS.	1	· ·		\vdash	\vdash		+	
Jungonios	1101041		2 01 1110 1 77 3.	 				$\left \cdot \right $	********	-	
Program n	nana cer	nent should be	included in prop	oced to	hor ho	ır rator		Н			
I I	l	HERE BROAKE DE	literaded in propi	Jacu	apor noi	n raies.		-		╬	
Labor Cate	eporv		Estimated	<u> </u>	Unit	Labor Hour	<u> </u>	7	otal Estimated	1	O
Dabbi Cat	56013		Annual		HR	Rate \$		_		_	Overtime %
			Requirements		1110	Kale 5		7	mount \$		Labor HR %
Key Entry	Operat	or T	500		Each	19.10		\dashv			27.63%
reo, may	Орсти	01 1	300		Each	19.10			0.550.00		0.4.20
Key Entry	Operat	OT II	3840		Each	20.43		-	9,550.00		24.38
reoy Emily	Operat	01 11	040		Each	20.43	ľ		70 451 20		24.07
General C	erk T		500		Each	20.16		\dashv	78,451.20		26.07
General C.	CIK I		500		Басц	20.16			10.000.00		25.77
General C	erk II		21440		Each	22.81		+	10,080.00		25.73
Gondian O.	oth II		21440		Еасц	22.01			400 04 <i>C</i> 40		20.11
General C	lerk		19207		Each	30.81		Ŧ,	489,046.40		29.11
IIII	CIK		19207		Each	30.81			ED1 767 67		20.20
General C	lerk		2070		EL	20.01		4	591,767.67		39.32
IV	CIK		2070		Each	30.81		.	(2 77/ 70		22.5
	FOOTON	Assistant I	540			20.16			63,776.70		39.32
rraming r	rogram	Assistant 1	340		Each	20.16		ı	10.006.40		
Training D		Assistant Π	500		17 1	00.01		4	10,886.40		25.73
manning r	iogram	Assistant II	300		Each	22.81		1	44 400 00		
Training D	*A. (****	Assistant III	5700		T7 - 1	27.55		4	11,405.00		29.11
rianima L	rogram	TI III III Elect	7,00		Each	27.55			157 025 02		
Training D	TOPPOS	Assistant IV	500		T7 = -1:	21.10		4	157,035.00	_	35.16
rrammg b	rogram	Assistant IV	500		Each	31.18			1.5.505.05		
Technical	VX7=:+		1020		F 1	06.75		4	15,590.00	_	39.80
recument	WILLET.	L	1920		Each	26.75					
Technical	Waitar		500		F '	21.66	-	- :	51,360.00	_	34.14
1 country!	W THEF	LI.	500		Each	31.68			1		
			<u> </u>						15,840.00		40.43

Technical Writer III	2080	Each	37.49	Т		
A 3	00040			_	77,979.20	47.85
Administrative Assistant I	22240	Each	23.45		521,528.00	29.93
Administrative Assistant II	17075	Each	27.55	+	221,0250.00	43.93
A desiring traction A maintain to TV	21125		21.12	\perp	470,416.25	35.16
Administrative Assistant III	21125	Each	31.18		658,677.50	39.80
Administrative Assistant IV	8790	Each	34.48	+	0.110,000	39.80
A.J.,	7.00				303,079.20	44.01
Administrative Analysts I	7680	Each	23.45		180 006 00	20.02
Administrative Analysts II	1920	Each	27.55	+	180,096.00	29.93
T	1000			\perp	52,896.00	35.16
Inspector I	19200	Each	20.16		207 072 00	0.5.55
Inspector II	42240	Each	22.16	+	387,072.00	25.73
T					936,038.40	28.28
Inspector III	17280	Each	27.55		476.061.00	
Inspector IV	7680	Each	32.33	+	476,064.00	35.16
					248,294.40	41.26
Word Processor I	500	Each	20.62		10.210.00	
Word Processor II	500	Each	22.56	\dashv	10,310.00	26.32
			22.50		11,280.00	28.79
Word Processor III	500	Each	24.69			
	1			+	12,345.00	31.51
Contractor shall invoice in arrea	rs of services perform	ned on a m	onthly basis.			
Invoice						
detail shall support the monthly	amount due based on	the negoti	iated labor rates in	ı		
schedule and employee time she	CIS. INIS CLIN AISO	covers ove	rume costs when a	app	ucable.	
The Contracting Officer shall ha	ve the authority to ur	nilaterally i	issue modification	5		
to						
obligate/deobligate funds from a	ny estimated contrac	t line item((s).			
			ESTIMATED			
THE ACT OF BY			ANNUAL	工	UNIT	EST. TOTAL
ITEM CLIN	SUPPLIES/SERVIC S	E	REQUIREMENT	S	PRICE	AMOUNT NTE
0007						
0007 1007	Supervision		. 1		LOT	1 1
FFP				+		174,716.62
SERVICES NON-PERSONAL:	Contractor to furnish	h all labor	materials transpo	orta:	ion and	
incidentals necessary to provide	the services listed be	low In Acc	ordance With (IA	W)	the	
Performance Work Statement (P 2007:	WS) dated March					
2007.				+		
Period of Performance: 9/1/200	8 through 8/31/2009					
Labor Category	Estimated	·	r Labor Hour]	Total Estimated	Overtime %
	Annual	HR	Rate \$	F	xmount \$	Labor HR %
	Requirements					27.63%
Task Supervisor I	0	Each	31.94	П		
			<u></u>	_ _	_	40.77

Task Superviso	гII		3682		Each	42.09			/IN	TRACT: DTFAAC
Task Lead	<u></u>	<u> </u>	Dependent upo	n Lab	or Catego	ıry		154,975.38		53.72 27.63%
Functional Lead	<u> </u>		Dependent upo	n Lab	or Catego	ory				27.63%
		T		1		<u>-</u>			ı	2,103,10
Contractors sha	ll fill-in t	he estim	ated number of s	uperv	isory hou	rs based on t	heir ov	_l vn	╁	
supervisory plan	ı. Plans	that do r	o provide realist	ic and	l adequate	supervison	may be	3	+	
determined							T		T	
unacceptable.										
T 1 (7)	<u></u>				<u></u>					
Labor Category			Estimated			Labor Hour		Total Estimated		Premium
			Annual		HR	Rate \$		Amount \$		Labor HR %
T 1 T 1			Requirements							
Task Lead			4 hrs per week		468	\$ 18.07		8,456.76		37.84%
Functional Lead	l		12 hrs per		1024	\$		 		27.08%
			week			11.02		11,284.48		
	<u> </u>	<u> </u>	<u> </u>	<u></u>					Ι	
Contractor shall	invoice	in arrear	s of services per	forme	d on a mo	nthly basis.			T	
Invoice	11.	17 1		•					1	
schedule. This	יי או זיי	ionthly a	mount due based	on th	ie negotia	ted labor rate	s in		_	
achedule. I IIIS (CLUN als	o covers	overtime costs.	 			-	<u> </u>	_	
The Contraction	Office :	hall barr	the outleast	<u> </u>	t11: *		Щ.		1	
nhligate/deoblic	ote find	uan nave	the authority to ny estimated con	unila	terally iss	ue modificati	ions to		\perp	
	THE THIRDS	nom ar	iy esimiated com	uact I	me items(s).	+		_	
	-					ESTIMATED	-		+	
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ITEM CLIN			SUPPLIES/SER	VICE		REQUIREME	ENTS	PRICE		AMOUNT NTE
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0008 1008	3		Travel			1		LOT	\$	
		ļ								5,000.00
Cost Reimbursal				<u> </u>						
SERVICES NO	N-PERS	UNAL:	Travel as directe	d and	арргочес	l by the Cont	racting	Officer (CO)		
and must be -	un the P	ws. Tra	vel requirements	will	be reimbu	rsed by sepa	rate vo	ucher	Ц	
and must be app identified.	rovea in	advance	by the CO. Tra-	vel re	quirement	s will be				
	arotinta d	on en :-	dividual 1	D.2111	1_ 4	, , ,			Ц	
eroposcu, anu n eroposcu, anu n	ation an	d per di-	dividual basis. I	ыша <u>р</u>	ie travel c	osts are airfa	ге,		\sqcup	
to pay for travel	occu rri-	u per me	em, but not direction of the (riapo	r nours.	nis CLIN is	intend	ed	\sqcup	
a pay ioi navei	occuitt	ig at me	отесной от ше (.u, p	errormed	ın conjunctio	n with			
specific trip auth	orized in	writing	by the CO. The	contr	actor is s	nt to propose	an		\dashv	
amount for thie	CLIN. T	he Gove	mment will prov	ide ar	neror 19 III	d amount at t	he tim	e of	H	
award. The estin	nate doe	s not obl	igate the governi	ment i	o exnend	this amount	ne niu	<u> </u>	\vdash	
			2 00,000			HALL MINUMILL.			Н	· mranut.
Period of Perfor	nance: 9	7/1/2008	through 8/31/20	09					\vdash	
									H	
G&A rate for Op	tion I:	\$	9.56%		~~*************************************				H	
			7.5570						ert	
	hall be re	eimburse	d at actual cost,	for tra	avel and e	xpensed incu	rred		H	
in accordance with	Federal '	Travel D	olier (ETD)						Ц	
accordance with	he finda	traver P	oncy (FIR)	·	1		<u> </u>		\sqcup	
This CLIN shall	eted see	u on a m	for anch items 1	is con	tract at th	e time of eac	<u>h</u>		\sqcup	
individual compl by the Contractin	oren uea	r Uduon	or each item sub	mitte	a by the C	ontractor an	d appr	oved		
y are contractif	ig Office	1.						<u> </u>	\sqcup	

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The Cor	itracting	Officer	shall ha	ive the authority	to uni	laterally	issue modifica	ations			<u> </u>
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obligate.	/deoblig	ate fund	s from a	iny estimated cor	itract	line item	(s).				
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			ļ		<u> </u>		ESTIMATE	D			
ITEM	CLIN	 	 	SUPPLIES/SER	L		ANNUAL		UNIT		EST. TOTAL
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ervices	Non-Pe	ersonal:	Additio	nal services, part	s, lab	or, travel	l. equipment v	within 1	he		
cope of	the con	tract, no	t specifi	cally addressed i	n the	PWS sha	ill be negotiate	ed			
tilizing	this line	e item. 🛚	This is a	direct reimbursa	ble li	ne item ir	a support of C	LIN	· · · · · · · · · · · · · · · · · · ·		
006/00	07/0008	in strict	accorda	ance with the PW	'S dai	ted Marcl	h 2007. All si	mnnor	t shall be	_	· · · · · · · · · · · · · · · · · · ·
rovided	in acco	rdance v	vith the	PWS, as authorize	zed b	y the tern	ns of this cont	ract an	d by		
e Cont	racting	Officer.	All cos	ts shall be suppor	rted b	y proof o	of payment.				
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eriod o	f Perfor	mance:	9/1/200	8 through 8/31/20	009						
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he Con	tractor s	hall not	propose	an amount for the	nis ite	m.				-	
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	IN shall	be funde	ed on a i	modification to tl	nis co	ntract at	the time of				
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dividua	ıl comp	leted neg	gotiation	for each item su	bmitt	ed by the	Contractor as	nd appi	oved		1
the C	ontractir	ng Office	er.								,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
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	tracting	Officer	shall ha	ve the authority t	o uni	laterally i	ssue modifica	tions			
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ongate/	deobliga	ite funds	from a	ny estimated con	tract 1	line item(s).	<u> </u>			
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ikvit.	1	V-PERSO	JNAL:	Contractor to fu	mish	all labor,	materials, trai	nsporta	tion, and		1
rformo	is neces	sary to p	rovide t	he services listed	belo	w In Acc	ordance With	(IAW) the		
ггогта)07:	TICE MO	ik Statei	nent (P	WS) dated March	1			.			
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ried af	Do		1/01/202	1 2 2 4				<u> </u>			
1100 01	remorn	nance: 5	701/200	9 through 8/31/2	010	<u> </u>					
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	ar is to p	ropose i	ixed pri	ced labor rates fo	or all	labor cate	egories listed				
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Dutro et -	r in t	<u> </u>	. E 1			L	1			_	
onuacic bor	ν 12 tO b	าดโดยต ย	IIIXCO O	ver time percenta	age (o) applie	a to each				
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Seneral Clerk 19207		All Property Age			(00)	TED A C'T. TYPE '
Program management should be included in proposed labor hour rates.	categories listed in Attachment	2 of the PWS.			CON	TRACI: DIFA
Estimated Unit Labor Hour Total Estimated Annual Requirements Solo Each 19.17 9,585.00 24.56 28.02%						*
Estimated Unit Labor Hour Total Estimated Annual Requirements Solo Each 19.17 9,585.00 24.56 28.02%	Program management should be	included in propos	ed labor ho	our rates.		
Annual Requirements			1	THE THE THE THE THE THE THE THE THE THE		
Annual Requirements	Labor Category	Estimated	Unit	Labor Hour	Total Estimated	Overtime 9/
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See See				Traic o	Amounts	
See See	Key Entry Operator I		Fach	10 17		28.02%
Separation Sep	rest and operator :	500	Eacii	19.17	0.585.00	
General Clerk II 500 Each 20.24 10,120.00 25.91	Key Entry Operator II	3840	Track	20.50	19,585.00	24.54
General Clerk I 500 Each 20.24 10,120.00 25.91 General Clerk III 15520 Each 22.89 355,252.80 29.33 General Clerk III 15520 Each 30.92 593,880.44 39.58 General Clerk III 2070 Each 30.92 593,880.44 39.58 General Clerk III 2070 Each 30.92 64,004.40 39.58 Training Program Assistant I 540 Each 20.24 10,929.60 25.91 Fraining Program Assistant III 5700 Each 22.89 11,445.00 29.30 Fraining Program Assistant III 5700 Each 27.65 157,605.00 35.40 Fraining Program Assistant III 5700 Each 31.30 15,650.00 40.07 Fechnical Writer I 1920 Each 31.82 15,910.00 40.74 Fechnical Writer II 2080 Each 37.84 78,707.20 48.44 Administrative Assistant III 17075 Each 23.53 523,307.20 30.12 Administrative Assistant III 17075 Each 31.30 661,212.50 40.07 Administrative Assistant III 17075 Each 34.79 305,804.10 44.54 Administrative Analysts I 7680 Each 23.53 180,710.40 30.12 Administrative Analysts II 1920 Each 27.65 53,088.00 35.40 Administrative Analysts II 1920 Each 23.53 180,710.40 30.12 Administrative Analysts II 1920 Each 27.65 53,088.00 35.40 Administrative Analysts II 1920 Each 27.65 53,088.00 35.40 Administrative Analysts II 1920 Each 27.65 53,088.00 35.40 Administrative Analysts II 1920 Each 27.65 53,088.00 35.40 Administrative Analysts II 1920 Each 27.65 53,088.00 35.40 Administrative Analysts II 1920 Each 27.65 53,088.00 35.40 Administrative Analysts II 1920 Each 27.65 477,792.00 35.40 Administrative Analysts II 1920 Each 27.65 477,792.00 35.40 Administrative Analysts II 17075 Each 27.65 477,792.00 35.40 Administrative Analysts II 17075 Each 27.65 477,792.00 35.40 Administrative Analysts II 17080 Each 27.65 477,792.00 35.40 Administrative Analysts II 17080 Each 27.65 477,792.00 35.40 Administrative Analysts II 1700 Each 27.65 477,792.00 35.40 Administrative Analysts II 17080 Each 27.65 477,792.00 35.40 Administrative Analysts II 17080 Each 27.65 477,792.00 35.40 Administrative Analysts II 17080 Each 27.65 477,792.00 35.40	red may Operator II	2040	Each	20.30	70 720 00	
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Semeral Clerk 19207	General Clark II	15520		00.00	10,120.00	25.91
Seneral Clerk	Concidi Cicik II	13320	Each	22.89		
Semental Clerk 2070	General Clark	10207	- 	20.00	355,252.80	29.30
Seneral Clerk 2070		1920/	Each	30.92		
No. Section	2070			593,880.44	39.58	
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Each 31.30 15,650.00 40.07					157,605.00	35.40
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	cessor !	Ш		500		Each	24.78		П		-	TRACT: DIFAF
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schedule a	and emp	lioyee t	ime sne	ets. This CLIN a	ilso co	overs ove	rtime costs wh	en ap	pli	cable.	_ _	
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	ZCI NICON	DEDG	03747		<u></u>						_	
BERVICE	29 MON	-PERS	UNAL:	Contractor to fu	mish	all labor,	materials, tran	<u>isport</u>	tati	on, and	L	
incidental	s neces	ary to p	provide	the services liste	<u>d belo</u>	w In Acc	ordance With	(IAW	V) t	he		
	nce Wo	rk State	ment (P	WS) dated Marcl	h							
2007:	·····											
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Labor Cat	egory		-i	Estimated		Unit Per	Labor Hour	-	Tre	otal Estimated	ᅥ	Overtime 9/
	BJ			Annual	***************************************	HR	Rate \$			···	_	Overtime %
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r ask onbe	ELVISOT I			0		Each	33.28	İ	Ì			İ
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in accor	da	nce wi	th the P	WS. Tra	avel requirements	s will	be reimb	ursed by separ	ate v	ouc	her	Τ	
and mus	st l	e appr	oved in	advance	by the CO. Tra	vel re	quiremen	ts will be				\top	
identifie													
propose	d,	and ne	gotiated	l on an i	ndividual basis. 1	Billal	ole travel	costs are airfai	re,			\top	
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to pay f	for	travel	occurri	ng at the	direction of the	CO. r	erformed	in conjunction	n witl	hl		-	
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specific	tr	p auth	orized in	ı writing	by the CO. The	cont	ractor is r	at to propose	an	_		+	
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by the C	or	tractin	g Office	r.				-				П	
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The Cor	itr	acting (Officer :	shall hav	e the authority to	unil	aterally is	sue modificati	ons	Τ		П	***************************************
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scope of	th	e contr	act, not	specific	ally addressed in	the I	WS shall	be negotiated				П	
utilizing	th	is line	item. T	his is a c	direct reimbursab	le lin	e item in :	support of CL	IN			П	
0010/00	11	/0012 i	n strict	accorda	nce with the PWS	3 date	d March	2007. All sup	pport	sh	all be	П	
provided	l iı	n accor	dance w	rith the I	PWS, as authorize	ed by	the terms	of this contra	ct and	d by	y	П	
the Cont	Ta	cting O	fficer.	All costs	s shall be support	ed by	proof of	payment.		\top	***************************************	П	
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Training Program Assistant III	5700		Each	27.75				
						158,175.00		35.50
Training Program Assistant IV	500		Each	31.61		15,805.00		40.44
Technical Writer I	1920		Each	26.93			-	
Technical Writer II	500		Each	32.14		51,705.60		34.45
Technical Writer III	2080		Each	38.18		16,070.00	—	41.12
Administrative Assistant I	22240		Each	23.60		79,414.40		48.84
Administrative Assistant II	17075		Each	27.75		524,864.00		30.19
The state of the s	17075		Each	27.73	İ	473,831.25		35.50
Administrative Assistant III	21125		Each	31.61				
Administrative Assistant IV	8790		Each	35.12		667,761.25		40.44
Administrative Analysts I	7680		Each	23.60		308,704.80		44.93
Administrative Analysts II	1920		Each			181,248.00		30.19
				27.75		53,280.00		35.50
Inspector I	19200		Each	20.29		389,568.00		25.96
Inspector II	42240		Each	22.30		941,952.00		
Inspector III	17280		Each	27.75				28.53
Inspector IV	7680		Each	32.83		479,520.00		35.50
Word Processor I	500		Each	20.74		252,134.40		42.00
Word Processor II	500		Each	22.71		10,370.00		26.53
Word Processor III	500					11,355.00		29.05
Word Frocessor III	300		Each	24.85		12,425.00		31.79
Contractor shall invoice in arrow			1					
Contractor shall invoice in arrear Invoice	-			·				
detail shall support the monthly a	mount due based	l on tl	ie negoti	ated labor rate	s in		\prod	
schedule and employee time shee	ets. This CLIN a	Iso co	vers ove	rtime costs wh	en app	licable.		
The Contracting Officer shall have	ve the authority to	unil:	l aterally i	 ssue modificat	ions		-	
to obligate/deobligate funds from a	ny estimated cont	tract l	ine item(s).			_	
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ITEM CLIN	SUPPLIES/SER	VICE		ANNUAL REQUIREME	NTC	UNIT PRICE	-	EST. TOTAL
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SERVICES NON-PERSONAL:	Contractor to for	nish s	all labor	materials tra-	EDATE	tion and	- -	
ncidentals necessary to provide t	he services listed	l belo	w In Acc	ordance With	(TAW) the	- -	
Performance Work Statement (PV	WS) dated March	1			\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \		\dashv	
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Period of Darforman							1	
	0/1/2016	1 0/21/20				-		
Period of Performance:	9/1/2010	through 8/31/20	111			_ _		
	_					-		
Labor Category		Estimated		Unit Per	Labor Hour	Ţ	Total Estimated	Overtime %
		Annual	****	HR	Rate \$		Amount \$	Labor HR %
		Requirements					Inoun	
Task Supervisor I		0		Each	34.66	-	<u> </u>	27.93%
l ask Supervisor i		ا		Еасп	34.00			
						丄	-	44.34
Task Supervisor II		3666		Each	45.61			
							167,206.26	58.35
Task Lead		Dependent upon	Labo	or Catego	rv			27.93%
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Functional Lead		Dependent upon	Labo	or Catego		\top		27 070
1				outobo.	• J			27.93%
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and must	t be app:	roved in	advance	by the CO. Tra	vel re	quiremen	ts will be			T	
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to pay fo	or travel	occurri	ig at the	direction of the	CO. r	erformed	in conjunction	n with		\dagger	
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0018/0019/00020 in strict accordance with the F	WS da	ted Marc	h 2007. All s	unnno	rt shall be	1	TIGIOI, DITA
provided in accordance with the PWS, as author	ized by	the term	s of this contr	act and	d hv		
the Contracting Officer. All costs shall be support	orted by	v proof of	navment.		T	-	
		T		1			
Period of Performance: 9/1/2011 through 8/31/2	2012						
The Contractor shall not propose an amount for	this ite	m.		 -			
				 	1		
This CLIN shall be funded on a modification to	this cor	itract at t	he time of	<u> </u>	 		
each			no timo or				
individual completed negotiation for each item s	ubmitte	ed by the	Contractor an	d appr	oved		
by the Contracting Officer.			Contractor an	а аррі	Oved		
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The Contracting Officer shall have the authority	to unil	nterally is	sue modificat	ione			
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obligate/deobligate funds from any estimated con	ntract 1	ine item(s	3).	<u> </u>			
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Not-Separately-Priced (NSP)							
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This CLIN is not separately priced (NSP). The C	<u> Contrac</u>	tor shall i	not propose a	n amoi	ınt for		
this item. Phase Out Period shall be In Accordar	ice Wit	h the Atta	iched Perforn	ance	Work		
Statement (PWS) dated March 2007.		7777.01.1					

PART I - SECTION C - DESCRIPTION/SPECS/WORK STATEMENT

SCOPE OF WORK

- (a) The Contractor shall provide all personnel and other items for services as necessary to perform the various administrative support services In Accordance With the Statement of Work dated March 2007.
- (b) The services required under this contract will be ordered by "task/delivery order" signed and issued by the Contracting Officer. Task/delivery order pricing will be based on the specific composite hourly rates listed in Section B.
- (c) The Contractor shall be responsible for all on-site management of this contract. The Contractor shall furnish an on-site Program Manager and an on-site Assistant Program Manager as part of its other direct costs. If additional positions are necessary to effectively manage the contract. Charges for personnel that are not chargeable directly to a task/delivery order shall not be charged direct to the contract.
- (d) Contractor supervisors will provide day-to-day supervision of contractor employees including but not limited to work assignments, leave, payroll records, etc. At no time will Government personnel supervise contractor employees.
- (e) The on-site Program Manager and Assistant Program Manager shall be provided suitable facilities at the MMAC. The Government shall provide as necessary only: Office Space, heat and air, and utilities. The Contractor is responsible for Internet, Telephone, Office Furniture, Office Machines and any other additional requirements deemed necessary for successful operations.

C.1 DEFINITIONS

(a) "Overtime Premium Rate" (OPR) -- all hours prepaid at the basic rate, the OT premium is paid on hours approved, worked as directed and paid to employees. Rate will be applied directly to the actual individual rate show in rate tables for each specific labor category.

(b) "Task Lead Premium Rate" (TLPR)--percentage rate as an additive to any personnel functioning in the capacity of a "functional lead." These personnel will be providing supervision for up-to but not-to-exceed 4 hours per week. In a 40-hour week, employee will receive 36 hours at regular hour rate and four (4) hours at the regular rate plus the premium. Will provide some supervision on immediate task and area only.

(c) "Functional Lead Premium Rate" (FLPR) -- percentage rate as an additive to any personnel functioning in the capacity of a "functional lead." These personnel will be providing supervision for up-to but not-to-exceed 12 hours per week. In a 40-hour week, employee will receive 28 hours at regular hour rate and twelve (12) hours at the regular rate plus the premium. Will provide some supervision on immediate task and area only.

"Task Supervisor" I, II, (full time) -- These personnel will be providing supervision as a full time job of forty hours per week. This category of employee will be considered on-site supervisors for the contractor's personnel. Shall provide cross task supervision for all areas. Level will be dependent upon Task, and personnel supervised.

"Contractor's Cost" -- means the net cost to the contractor (after deducting cash or trade discounts, rebates, commissions and any other allowances and credits available to the contractor, regardless of date purchased, plus properly identified and supported freight or transportation costs) for parts acquired by the contractor for performance under this contract.

- "Direct Labor Hours" -- means those hours of labor which are identifiable as being performed directly on an item/task of the contract and which serve as the basis for payment of the Hourly Composite Rate set forth in Section B. The method of charging direct labor hours to this contract must conform to the contractor's accepted normal accounting practices and procedures, and allow for verification to the sources of the costs incurred. The term Direct Labor Hours does NOT include time for the indirect work of overhead and supervisory employees such as officers, engineers, supervisors, foremen, quality control inspectors, material handlers, clerks, typists, timekeepers, watchmen and truck drivers.
- (g) "Direct Material" -- means those materials, if required, which are not encompassed by the definition of "Indirect Materials."
- "Hourly Composite Rate" -- includes direct and indirect labor, indirect material, management overheads and profit. Payment under the applicable labor rate will be computed by multiplying the Direct Labor Hours expended by the Hourly Composite Rate. The amounts payable for fractional parts of an hour may be prorated by fractions or increments not less than one-tenth (1/10) of one hour.
- (i) "Indirect Material" means all supplies and materials, if required, which do not become an integrated part of the assembly, accessory, or component. Price of indirect material shall be included in the Hourly Composite Rate.
- (j) "Direct Hourly Labor Rate" -- Actual labor hour rates which are negotiated and set forth in this contract. These rates represent adequate compensation to attract the competence levels required in each labor category necessary for successful contract performance.

PART I - SECTION D - PACKAGING AND MARKING Not applicable

PART I - SECTION E - INSPECTION AND ACCEPTANCE

3.1-1 Clauses and Provisions Incorporated by Reference (December 2005)

This screening information request (SIR) or contract, as applicable, incorporates by reference the provisions or clauses listed below with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make the full text available, or offerors and contractors may obtain the full text via Internet at: http://conwrite.faa.gov (on this web page, select "Search and View Clauses").

- 3.10.4-4 Inspection of Services- Fixed-Price & Cost Reimbursement (April 1996)
- 3.10.4-5 Inspection--Time-and-Material and Labor-Hour (April 1996)

CLA. 0168 AUTHORIZED PERFORMANCE (JAN 1997)

The execution of a contract shall not constitute authority for the contractor to commence performance. Performance shall be ordered by the issuance of a formal delivery order by an authorized Contracting Officer of the Mike Monroney Aeronautical Center. Orders issued orally or by written telecommunications shall reference a formal delivery order number and shall be confirmed by issuance of the formal delivery order.

E.1 INSPECTION AND ACCEPTANCE

Inspection and acceptance of the services performed under this contract shall be at destination, Mike Monroney Aeronautical Center, 6500 South MacArthur Boulevard, Oklahoma City, Oklahoma, or as otherwise designated in the specific task order.

PART I - SECTION F - DELIVERIES OR PERFORMANCE

3.1-1 Clauses and Provisions Incorporated by Reference (December 2005) This screening information request (SIR) or contract, as applicable, incorporates by reference the provisions or clauses listed below with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make the full text available, or offerors and contractors may obtain the full text via Internet at:

http://conwrite.faa.gov (on this web page, select "Search and View Clauses").

- 3.10.1-9 STOP-WORK ORDER (October 1996)
- 3.10.1-11 GOVERNMENT DELAY OF WORK (April 1996)

CLA.1137 CHANGE TO INDIVIDUAL DELIVERY ORDER SCHEDULE (JAN 1997)

- (a) The delivery schedule(s) of all delivery orders issued hereunder shall be established in accordance with the terms of the contract.
- (b) In the event that the Contractor fails to deliver in accordance with the established delivery schedule(s) and if such failure is not due to an excusable delay as defined in the Default clause of this contract, the Government and the Contractor may at the Government's option, negotiate a revised delivery schedule(s) in exchange for adequate consideration to the Government. A contract modification will not be required, but the delivery order(s) shall be amended in writing accordingly.
- (c) A delivery order change or amendment made pursuant to this clause shall not affect the delivery schedule(s) of any other delivery order(s) issued under this contract.
 - (d) This clause shall not limit the Government's rights under the Default clause.

CLA.1604 Contract Period (Jan 1997)

The effective period of this contract is the effective date of the contract to one (1) year thereafter for the basic year. If applicable, any options that are exercised will extend the contract ordering period by 12 months.

F.1 PHASE-IN PERIOD AND PERIOD OF PERFORMANCE

This contract contemplates a phase-in period beginning approximately 30 days prior to Contract Start Date, not to be confused with the contract award date, followed by the basic period of performance of one year. In the event award is not made as anticipated, the Government may alter/shorten the phase-in period, or the Government may reduce the basic contract period. The Phase in period shall not be separately priced. Cost of Phase-in shall be incorporated into base year overhead.

F.2 DELIVERY SCHEDULE

All deliverables shall be in accordance with the provisions set forth in the Performance Work Statement as further defined by the individual task assignments issued during the term of the contract.

F.3 PLACE OF PERFORMANCE

The principal place of performance shall be the Mike Monroney Aeronautical Center, 6500 South MacArthur Boulevard, Oklahoma City, Oklahoma, and other FAA Oklahoma City Metro Facilities unless otherwise designated by specific task order.

PART I - SECTION G - CONTRACT ADMINISTRATION DATA

3.1-1 Clauses and Provisions Incorporated by Reference (December 2005)

This screening information request (SIR) or contract, as applicable, incorporates by reference the provisions or clauses listed below with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make the full text available, or offerors and contractors may obtain the full text via Internet at:

http://conwrite.faa.gov (on this web page, select "Search and View Clauses").

3.3.1-25 MANDATORY INFORMATION FOR ELECTRONIC FUNDS TRANSFER (ETF) PAYMENT-CENTRAL CONTRACTOR REGISTRATION (CCR) (JUNE 2001)

3.9.1-2 PROTEST AFTER AWARD (APRIL 1996)

3.10.1-22 CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE (JULY 1996)

- (a) The Contracting Officer may designate other Government personnel (known as the Contracting Officer's Technical Representative) to act as his or her authorized representative for contract administration functions which do not involve changes to the scope, price, schedule, or terms and conditions of the contract. The designation will be in writing, signed by the Contracting Officer, and will set forth the authorities and limitations of the representative(s) under the contract. Such designation will not contain authority to sign contractual documents, order contract changes, modify contract terms, or create any commitment or liability on the part of the Government different from that set forth in the contract.
- (b) The Contractor shall immediately contact the Contracting Officer is there is any question regarding the authority of an individual to act on behalf of the Contracting Officer under this contract.

CLA.0116 OPTION TO EXTEND SERVICES (JAN 1997)

The Government may unilaterally exercise its option to extend the term of the contract for performance of specified services pursuant to Section I, AMS Clause 3.2.4-34, Option to Extend Services, by written notice to the contractor not later than the expiration date of the current contract period.

CLA.0135 INVOICING PROCEDURES - GENERAL (JAN 2002)

- (a) In addition to the requirements set forth at AMS Clause 3.3.1-17, Prompt Payment, for the submission of a proper invoice, the contractor shall submit a separate invoice for (1) each month of performance of services, or (2) those items of supplies furnished, as follows:
 - (1) The original to: FAA, Mike Monroney Aeronautical Center

Financial Operations Division (AMZ-100)

P.O. Box 25710

Oklahoma City, OK 73125-4913

(2) One copy to: FAA, Mike Monroney Aeronautical Center

(Applicable Task Contracting Officer Representative)

(As designated on the individual Task Order)

P.O. Box 25082

Oklahoma City, OK 73125

(3) Two copy to: FAA, Mike Monroney Aeronautical Center

Aviation, Medical & Training Division (AMQ-340)

P.O. Box 25082

Oklahoma City, OK 73125

- (b) Each invoice shall highlight the following information:
 - (1) Contract number and applicable Task/Delivery Order number.
- (2) Noun description of services and/or supplies, including applicable line item number(s) and quantity(s) that were provided.
 - (3) Extended totals for invoiced quantities.
- (4) Hours by employee by labor category, with payroll documentation indicating the hourly rate/total wages paid to each employee (furnish only to AMQ-340 and Task Managers).
- (5) The cumulative hours by category billed and paid on the current Task/Delivery Order.
- (c) All contractors invoicing services to the FAA in labor hours shall maintain on file, and submit when required for verification or audit, certified time logs showing a daily start and ending work times, the daily total of productive hours charged to the contract, a daily entry for any non-productive work-hours and cumulative totals for each pay period.

G.1 GOVERNMENT FURNISHED PROPERTY AND SERVICES

The Government shall provide, without cost, the facilities, equipment, materials and/or services listed in Performance Work Statement, Dated March 2007.

G.2 OVERTIME

The FAA shall pay the basic hours as ordered and worked; paying overtime premium only on thosehours approved in advance, worked as directed and paid to employees. (for example--If the contractor wants to use one employee 60 hours/week instead of two employees for the same 60-hour requirement on 1 or more tasks, FAA shall not pay overtime. If a contractor works exempt employees overtime and does not pay overtime, FAA shall not pay overtime). See--Definition C.1(a).

G.3 ACCOUNTING AND APPROPRIATION DATA

Accounting and appropriation data will be set forth on individual delivery orders is sued hereunder.

G.4 PAYMENT PROCEDURES

(a) Payments to the contractor on task/delivery orders shall be made monthly, upon receipt of the original invoice (s), with approval or certification by the Contracting Officer (CO) or the Contracting Officer's Representative (COR).

(b) Certification will be made by the COR to the CO for verification of the services

invoiced. Any adjustments required shall be made from the succeeding month's billings.

(c) The first and last invoice of each fiscal and contract 1 year shall be certified by the CO or COR prior to payment.

(d) Each invoice submitted shall show the contract number, month covered, and a description of work, services, or items being invoiced.

WAIVER OF WITHHOLDING (SEP 2001) G.5

CTA 4546

Funds shall not be withheld from contract payments as described in subparagraph (a) (2) of AMS clause 3.3.1-5 "Payments Under Time-and-Material and Labor-Hour Contracts."

PART I - SECTION H - SPECIAL CONTRACT REQUIREMENTS

CLA.0069 NOTIFICATION OF CRIMINAL ACTIVITY BY CONTRACT EMPLOYEE (JUN 2002)

Upon learning that contractor personnel with authorized access to FAA facilities/resources has been charged by a law enforcement agency for any criminal offense other than minor traffic offense, the contractor shall provide written notification within one workday to the Contracting Officer. The Contracting Officer (CO) shall then notify the FAA Servicing Security Element (SSE) AMC-700 at the Aeronautical Center in writing. A traffic offense will be considered minor when the maximum fine that could be imposed is \$300 or less. The contractor will be notified of the impact that the charge or results of the charge have on the contractor's affected personnel as soon as a determination is provided to the CO by the SSE.

SAFETY AND HEALTH (JUN 2002) CT/A: 0090

- (a) The Contractor shall assure that no person employed on this contract works in surroundings or under conditions that are unsanitary, hazardous, or dangerous to their health or safety. The contractor shall also ensure that all employees received appropriate and required safety, health, environmental, and equipment operational training. In fulfilling these requirements, the Contractor shall comply with:
- (1) Department of Labor Safety and Health Standards for Construction under Section 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327 et seq. and CFR 1960).
- (2) Occupational Safety and Health Act of 1970, (Public Law 91-598 and 29 CFR 1960) and applicable rules and regulations as may have been delegated to the States.
- (3) Supplemental FAA safety and health requirements contained in FAA Order 3900.19B and Order AC3900.21E, Chg 1, or elsewhere in the contract. Other standards used by FAA include the National Fire Codes, American National Standards Institute, American Society of Testing and Materials (ASTM), AC 3940.1C (Procedures for handling injury, illness, or fire at the Mike Monroney Aeronautical Center), etc. This list of standards or laws is not inclusive. Other safety and health FAA regulations can be found in the 3900 classification series entitled, "Employee Health and Safety." Other environmental FAA regulations can be found in the 1000 classification series entitled, "Administration, Management, and Policies -- General."
- (b) If there are conflicts between any of the requirements referenced in this contract, the more stringent requirement will prevail.
- (c) If the Contractor fails or refuses to promptly comply with any safety or health requirement, the Contracting Officer's Technical Representative (COTR) will notify the Contractor of any such noncompliance and the Contractor shall take immediate corrective action. Such notice, whether oral or written, when served on the Contractor or any of its employees at the site of the work, shall be deemed sufficient. If the Contractor fails or refuses to promptly correct the condition, the COTR may stop all or any portion of the work. When satisfactory corrective action has been taken, the contractor shall request permission to resume work from the COTR. No time extension or additional costs, resulting from the directive to stop work shall be allowed. Failure of the COTR to provide notice of noncompliance or to stop work shall not relieve the Contractor of its responsibility for the safe performance of the work.
- (d) The Contractor shall require contract personnel to wear personal protective equipment when it is necessary because of the hazards on the job and in most instances will provide the equipment, except that which has been specified to be furnished by FAA. All personal protective equipment worn by contractors shall be equal to or exceed the level of protection provided to Government employees.
- (e) Contractors shall include a clause in all subcontracts to require subcontractors to comply with this clause.

Notwithstanding the provisions of AMS 3.3.1-5, Payments under Time-and-Materials and Labor-Hour Contracts, incorporated by reference in Section I, the ceiling price required therein is applicable to and will be established for each delivery order issued hereunder and will vary depending on the work to be performed.

CLA.1262 REQUIREMENT FOR SCREENING OF CONTRACTOR PERSONNEL (JUL 2001)

- (a) Contractor Screening of Personnel. The operation of this contract is intended to promote the continued safe and secure operation of Federal Aviation Administration (FAA) facilities, systems and resources that comprise or support the National Aerospace System. Access to most FAA locations, systems and equipment is restricted and controlled by the responsible FAA Servicing Security Element. No rights of access to FAA facilities or resources are conferred to the contractor or contractor personnel by this contract. The contractor is responsible for identifying and providing qualified and acceptable personnel in performance of the contract. To meet this requirement, the contractor shall perform routine personnel screening prior to personnel having access to any FAA facility, resources, or sensitive information.
- (1) The contractor shall obtain a criminal history report of the prospective employee from the appropriate state authority, i.e., the state where the individual was last employed. If the criminal history report reveals an occurrence of activity listed in paragraphs 1 through 6 of the contract attachment entitled "Screening Standards-Contractor" within the preceding 9 years, the prospective employee shall not be allowed access to any FAA facility, resources, or sensitive information. Payment of any fees charged for such criminal history reports shall be the responsibility of the contractor. If the cost is included in the price of the contract, it shall be subject to the usual tests of allocability and reasonableness.
- (2) The Government expects that the contractor will normally contact prospective employees' previous employer(s) for employment history, and apply the contractor's customary standards for employment suitability. If this employment history check reveals a documented occurrence of activity listed in paragraph 7 of the contract attachment entitled "Screening Standards CONTRACTOR" within the preceding 9 years, the prospective employee shall not be allowed access to any FAA facility, resources, or sensitive information.
- (3) When specific experience or educational requirements apply to personnel performing on the contract, the contractor shall verify prospective employees' claimed experience or educational qualifications.
 - (b) Government Screening Standards for Contractor Personnel.
- (1) The Contractor shall inform prospective employees that the FAA will perform background investigations on contractor personnel prior to their gaining access to any Federal Aviation Administration (FAA) facility, resource or sensitive information/system in performance of the contract.
- (2) Prior to placing any employee in a position having access to FAA facilities, resources or sensitive information, the contractor shall provide that employee a copy of the contract attachment entitled "Adjudicative Standards: Issues". (Appendix 6, FAA Order 1600.72). In addition, the contractor must advise the prospective employee of FAA's intent to employ such adjudicative standards in determining employee access as described above.
- (3) Any personnel the contractor employs to work on FAA facilities and resources found to have a conviction history within nine (9) years prior to beginning performance under this contract shall be denied access to any FAA-controlled facility/resource. No access will be granted until the Government's background investigation is complete and a favorable determination made as a result of the adjudication process.
- (c) Upon written request to the CO or his/her designated representative, the FAA may waive the screening requirements with respect to:
- (1) a contractor employee that has had a FAA background investigation within the previous five years, with uninterrupted employment and performance on a FAA facility, and a record of acceptable behavior; or
- (2) a contractor employee that has had a FAA background investigation within the previous 12 months, with interrupted employment and performance on a FAA facility, and a record of acceptable behavior.
- (d) If in unusual circumstances the contractor finds it necessary to utilize a person that does not meet the requirements of paragraph (a), the FAA may at its sole discretion, grant a waiver to this clause. Contractor's request

for waiver shall be in writing to the contracting officer, providing information about mitigating circumstances to the negative screening results, and explain why the person should have access to FAA facilities, resources or sensitive information. The FAA will grant or deny the waiver request in writing within 15 days following receipt. The decision to grant or deny the waiver is solely the FAA's, and is not subject to appeal or to the "Disputes" clause of this contract. The contractor understands that access suitability determinations by the responsible Security Servicing Element, although conclusive under this contract, derive legal standing independent of the contract.

(e) If the contractor fails to perform the required screening, or disregards the results of the screening, and subject personnel are found to be unacceptable as a result of FAA background investigation(s), the contractor shall be responsible for FAA's cost of subsequent FAA background investigation(s) of the replacement personnel. The cost of additional FAA background investigation(s) may be deducted from requests for payment under the contract.

(f) The Contractor shall retain all reports and related documentation pertaining to (a)(1) through (3) for the duration of this contract, and shall make them available for review by the contracting officer, or his/her designated representative, within 10 days of written request.

(g) Neither the time required to perform the screening, nor the impact of any personnel action(s) required as a consequence of the screening shall be considered an "excusable delay" as described in the "Default" clause of this contract.

(h) Notwithstanding the diligent effort of the contractor to provide qualified and acceptable personnel for performance of the contract, the CO may by written notice deny access to FAA facilities, resources, or sensitive information to those personnel who have been deemed incompetent, careless, dangerous, unsuitable or otherwise objectionable, former federal employees in violation of a post-employment restriction, or those whose continued presence on Government property is contrary to the public interest or inconsistent with the interest of national security. The Contractor shall fill out, and cause each of its personnel on the contract to fill out for submission to the Government; such forms as may be necessary for security or other reasons relating to qualifications and suitability for contract work. Upon request of the CO, the Contractor's personnel shall be fingerprinted.

CLA.3211 SAVE HARMLESS AND INDEMNITY AGREEMENT (JAN 1997)

The contractor shall save and keep harmless and indemnify the Government against any and all liability, claims, and costs of whatsoever kind and nature of injury to or death of any person or persons and for loss or damage to any property (Government or otherwise) occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operations, or performance of work in connection with this contract, resulting from the negligent acts, fault or omissions of the contractor, any subcontractor, or any employee, agent, or representative of the contractor or any subcontractor.

CLA.3212 LIABILITY INSURANCE (JAN 1997) (REV)

- (a) Pursuant to AMS 3.4.1-12, Insurance, the insurance required of the contract during contract performance is:
- (1) Workers' compensation and employer's liability as required by applicable Federal and Oklahoma State workers' compensation and occupational disease statutes. Employer's liability coverage shall be not less than \$100,000.
- (2) General liability coverage written on the comprehensive form of policy providing limits of liability for bodily injury of not less than \$500,000 for each occurrence and property damage limits of liability of not less than \$100,000 for each accident.
- (3) Automobile liability (applicable to vehicles used in connection with contract performance) written on the comprehensive form of policy providing coverage of at least \$200,000 per person and \$500,000 per occurrence for bodily injury and \$100,000 per occurrence for property damage.
- (b) The policy shall name "The United States of America, acting by and through the Federal Aviation Administration" as an additional insured with respect to operations performed under this contract.
- (c) The policy shall include the following provision: "It is a condition of this policy that the insurer shall furnish written notice to the Federal Aviation Administration (certificate holder) 30 days in advance of any reduction in or cancellation of this policy."
 - (d) Certificate holder address:

FAA, Aviation, Medical & Training Acquisition Division (AMQ-340)
P. O. Box 25082

Oklahoma City, OK 73125

(e) At any time during contract performance and upon request of the Contracting Officer, the contractor shall provide a certified true copy of the liability policy and manually countersigned endorsements of any changes thereto.

CLA.3402 FAA FACILITY REGULATIONS (OCT 2006)

Contractor personnel, including employees of subcontractors at any tier, suppliers, etc., working at or visiting an FAA facility, shall abide by all applicable regulations in effect at that facility governing their conduct, including, but not limited to, those regulations pertaining to traffic, parking, security, and airport -matters. A non-inclusive list of such regulations is below. The full

text of these is available at the website shown or can be obtained by contacting your Contracting Officer (CO)/Contracting Officer's Technical Representative (COTR).

FAA ORDERS/DIRECTIVES

Security FAA Order 1600.72

http://www.faa.gov/about/office org/headquarters offices/ash/ash programs/investigations/isp/media/160072.doc

Harassment

FAA Order 1110.125A,

Accountability board

http://www.faa.gov/ahr/policy/order/orders/index.cfm

Smokina

FAA Order 3900.47

http://www.faa.gov/ahr/policy/order/orders/index.cfm

Safety/OSHA

FAA Order 3900.19B

http://employees.faa.gov/employee services/emerg safety/media/FINAL3900.pdf

Ramp/airdrome safety

http://www.faa.gov/runwaysafety/ontheground.cfm

FAA Order 5200.7A

http://www.faa.gov/runwaysafety/pdf/5200.7A.pdf

Internet use policy

FAA Order 1370.79A

http://www.faa.gov/about/office_org/headquarters_offices/aio/documents/

MMAC ORDERS/DIRECTIVES

Contact your Contracting Officer (CO)/Contracting Officer's Technical Representative (COTR)

CLA.3403

GOVERNMENT-ISSUED KEYS/PERSONAL IDENTIFICATION VERIFICATION (PIV) CARDS AND VEHICLE DECALS (JUNE 2006)

(a) It may become necessary for the Government to issue keys, personal identification verification (PIV) cards or vehicle decals to contractor personnel. Prior to or upon completion or termination of the work required hereunder, the contractor shall return all such government issued items to the issuing office with notification to the Contracting Officer Technical Representative (COTR).

When contract personnel who have been issued such items, either directly by the Government or through the contract supervisor, no longer require them to perform the work, the Government issued items shall be returned to the Government within three workdays. Additionally, unauthorized duplication or use of such keys, PIV cards or decals is a violation of security procedures and is prohibited.

- (b) In the event such keys, PIV cards, or vehicle decals are not returned, the contractor understands and agrees that the Government may, in addition to any other withholding provision of the contract, withhold \$200 for each key, PIV card, or vehicle decal not returned. If the keys, PIV cards, or vehicle decals are not returned within 30 days from the date the withholding action was initiated, the contractor will forfeit any amount so withheld.
- (c) Access to aircraft ramp/hangar areas is authorized only to those persons displaying a flight line identification card (F) and, for vehicles, a current ramp permit issued pursuant to Part 107 of the Federal Aviation Regulations. Access to certain areas of the Logistics' Center, such as the Technical Support Facility (TSF) and Logistics' Support Facility (LSF) is authorized only to those persons displaying a Logistics' identification card (L). Access to the computer room in the Multi-Purpose Building is authorized only to those persons displaying a proper computer (C) identification card.
- (d) The Government retains the right to inspect, inventory, or audit the PIV cards, keys and vehicle decals issued to the contractor in connection with the contract at the convenience of the Government. Any items not accounted for to the satisfaction of the Government shall be assumed to be lost and the provisions of paragraph (b) shall apply.

- (e) Keys shall be obtained from the COTR who will require the contractor to sign a receipt for each key obtained. Lost keys or identification media shall immediately be reported concurrently to the Contracting Officer (CO), COTR, the Security and Investigations Division, AMC-700 and the Office of Facility Management, AMP-300.
- (f) Each contract employee, during all times of on-site performance at the Mike Monroney Aeronautical Center, shall prominently display his/her current and valid PTV card on the front portion of their body between the neck and waist.
- (1) Prior to any contractor personnel obtaining any pass or PIV card, the contractor shall
- submit complete documentation required under Clause 4554, entitled <u>Security Unescorted Access Only</u>.

 (2) To obtain the PIV card contractor personnel shall submit an Identification Card/Credential Application, (DOT 1681), signed by the employee, authorized by the CO and/or the COTR, and will require the approval/signature of the designated "sponsor" or alternate. The DOT 1681 shall be submitted at the same time the personnel security investigation paperwork required by Clause 4554 entitled Security - Unescorted Access Only, is submitted. The DOT 1681 shall contain, as a minimum, under the "Credential Justification" heading, the name of the contractor/company, the contract number or the appropriate acquisition identification number, the expiration date of the contract or the task (whichever is sooner), and all required signatures. This paperwork shall be submitted to the Security and Investigations Division, AMC-700 in the Headquarters Building (HQ), Room 321, by the contractor, in a sealed envelope, either hand-carried by the contractor or sent via U.S. Mail to: FAA, Security and Investigations Division, AMC-700, P.O. Box 25082, Oklahoma City, OK 73125. The contractor will be notified when the DOT 1681 has been approved and is ready for processing by the Aeronautical Center guards in the Headquarters Building, Room 151. Arrangements for processing the Identification Cards, including photographs and lamination, can be made by contacting the Aeronautical Center security guards at 405-954-4620.

CLA.4531 REIMBURSEMENT OF TRAVEL COSTS (DEC 2003) ALT I

This clause governs the payment of travel expenses as a direct contract cost, as differentiated from indirect travel cost or Company travel that would be governed by the Contractor's internal travel policies. The Government will reimburse the contractor for travel costs, as specified in this clause, that are required, approved and incurred by contractor personnel traveling outside the commuting range of their assigned work location in performance of this contract.

- Travel under this clause must be funded under the contract/order and then authorized in advance by the Contracting Officer (CO) or Contracting Officer's Technical Representative (COTR) before travel costs are charged as a direct contract cost. All travel related expenses claimed for reimbursement shall be separately identified by individual, by trip. The contractor shall submit proof of its actual purchase price for commercial transportation, lodging and any other items to be reimbursed at actual cost. Unless directed otherwise, in writing, by the CO or COTR, subsistence cost (meals and incidental expenses) shall be billed and paid on the per diem basis specified below.
- (b) Government reimbursements for claimed travel costs, including per diem, will be made in accordance with the Federal Travel Regulations (FTR), as amended, issued by the General Services Administration (GSA) and maintained on its website, http://www.gsa.gov/. Reimbursement for commoncarrier fares shall be limited to actual cost of the lowest economy, standard, coach, or equivalent fare offered during normal business hours, plus customary agent fees. Any other common-carrier charges, reimbursement for private or corporate air travel or use of rental cars must be included in an advanced written authorization to travel. Expenses for transportation by private or corporate vehicles shall be reimbursed on a mileage basis at the FTR transportation rates in effect at the time the travel is accomplished, plus necessary tolls, or at the total constructive cost of common carrier transportation, whichever is most advantageous to the Government.
- The contractor shall not be entitled to reimbursement under this clause for any travel costs associated with contractor-directed personnel changes, personnel/labor disputes, for employee convenience, or for travel to and from the normal assigned work locations. All claims for reimbursement are subject to the cost principles contained in the FAA's Acquisition Management System.
- Travel costs for transportation, lodging, per diem or subsistence and other related expenses shall not be burdened by any profit or indirect costs with the exception of a nominal handling charge. Nominal handling charges may be charged for travel under this clause to the extent specified in the contract/order price schedule or payment clause elsewhere in this contract.

AGREEMENT TO PARTICIPATE IN ALTERNATIVE DISPUTE RESOLUTION (APRIL 1998) CLA.4540

- The Federal Aviation Administration encourages direct communications and negotiations between the contractor and the contracting officer in an attempt to resolve contract disputes. In those situations where the parties are not able to achieve resolution at the contracting officer level, the agency favors the use of alternative dispute resolution (ADR) techniques to resolve disputes.
- (b) The parties hereby agree that, prior to referring a contract dispute to the Office of Disputes Resolution as described in contract clause 3.9.1-1 "Contract Disputes", the parties will discuss whether they are willing to utilize ADR techniques such as mediation or nonbinding evaluation of the dispute by a neutral party. Upon receipt of a contract dispute from the contractor, the contracting officer will explore with the contractor whether the use of ADR techniques would be appropriate to resolve the dispute. Both parties must agree that the use of such techniques is appropriate, and agree to fairly share the associated expenses. If the parties

do not mutually agree to utilize ADR to resolve the dispute, the dispute will be processed in accordance with the procedures set forth in clause 3.9.1-1.

CLA. 4545 SECURITY FORMS SUBMITTAL REQUIREMENTS (NOV 2003)

- (a) The contractor shall submit complete (meaning every blank filled in), accurate (to the best of their knowledge) and timely (within the time frame specified in the Clause entitled Security Unescorted Access) security forms with the required transmittal letter to the appropriate Servicing Security Element (SSE). A copy of the transmittal letter shall also be provided to the Contracting Officer.
- (b) The applicable security forms are located on the Internet at http://amq.mmac.faa.gov/security.asp except for the Fingerprint Charts (Form No. FD-258) and ID Card Applications (DOT Form 1681) which will be provided by the COTR after contract award.
- (c) Any discrepancies/incomplete forms shall be returned to the contractor's Project Manager or in lieu thereof, to the Government's Contracting Officer's Technical Representative (COTR) for return to the contractor.
- (d) Failure on the contractor's part to submit complete, accurate and timely information (in whole or in part) may be grounds for termination under the Default clause of this contract.

CLA.4548 Emergency Situations and Exercises during Contract Performance (SEP 2001)

- (a) Emergency situations and exercises are temporary exceptions to the prohibition of contractor personnel not being subject to the direction and control of Government personnel when performing non-personal contract services in FAA facilities.
- (b) All contractor personnel at a FAA work site or facility during an actual emergency shall conform to the procedures posted or directed by FAA officials responsible for emergency response at that site or facility. Such officials include evacuation wardens/monitors, security personnel, Emergency Readiness Officers, management, etc.
- (c) Contractor personnel shall participate in all emergency exercises, including evacuations, as part of performance under this contract. On rare occasions and based on advance arrangements that are then announced at the time of an exercise, contractor personnel will be excused from /evacuations.
- (d) Contractor management/supervisors shall ensure that each contractor employee assigned work in FAA facilities possesses a general awareness of emergency and evacuation procedures at all locations where the employees might be during an emergency or exercise. Information on emergency procedures may be requested from the Contracting Officer's Technical Representative or a designated FAA contact point at the work site.

CLA. 4551 PREVENTION OF OTHER FORMS OF HARASSMENT (MAY 2002)

- (a) 'Harassment', as used in this clause, means any verbal, written, graphic, or physical form of harassment or other misconduct that creates or that may reasonably be expected to create an intimidating, hostile, or offensive work environment based on race, color, religion, gender, sexual orientation, national origin, age, or disability.
- (b) It is FAA policy that harassment as defined in paragraph (a) above will not be tolerated or condoned in the FAA workplace. It is also FAA's intent to effectively address inappropriate conduct.
- (c) The Contractor agrees to support this policy in performing work under this contract, and that harassment in any form will not be tolerated in the FAA workplace.
- (d) If the Contractor, or a subcontractor of any tier, subcontracts any portion of the work under this contract, each such subcontract shall include this provision.
- (e) The Contractor shall take whatever corrective action it deems necessary to promptly address harassment in the FAA workplace, or on an FAA site. The Contractor agrees to immediately provide the Contracting Officer all relevant information pertaining to any such conduct, and notify him/her of its planned action.
- (f) The Contracting Officer may require the Contractor to remove employee(s) from the FAA worksite that the Contracting Officer deems to have engaged in harassment as defined in paragraph (a) above.
- (g) Any FAA action under subsection (f) above does not relieve the Contractor of its liability or obligations under the Civil Rights Act of 1964, or any other applicable law or regulation.

CLA. 4552 Qualifications of Employees (DEC 2002)

The Contracting Officer will provide notice to the Contractor when any contractor employee is found to be unsuitable or otherwise objectionable, or whose conduct appears contrary to the public interest, or inconsistent with the best interest of national security. The Contractor shall take appropriate action, including the removal of such employees from working on this FAA contract, at

their own expense. The contractor agrees to insert terms that conform substantially to the language of this clause in all subcontracts under this contract.

SECURITY - UNESCORTED ACCESS ONLY (SEPTEMBER 2003)

(1)Access - In general the term "access' is defined as the ability to physically enter or pass through an FAA area or a facility; or having the physical ability or authority to obtain FAA sensitive information, materials or resources. In relation to classified information, the ability, authority or opportunity to obtain knowledge of such information or materials.

(2) Classified information - means official information or material that requires protection in the interest of national security and is classified for such purpose by appropriate classification authority in accordance with the provisions of Executive Order 12958, Classified National Security Information, in accordance with the provisions of Executive Order 12968, Access to Classified.

Contractor employee as used for personnel security - any person employed as or by a contractor, subcontractor or consultant in support of the FAA.

(4) FAA Facility as it applies to personnel security - any manned or unmanned building, structure, warehouse, appendage, storage area, utilities, and components, which, when related by function and location form an operating entity owned, operated, or controlled by the FAA.

(5) Operating Office - a FAA line of business, an office or service in FAA headquarters,

or a FAA division level organization in a region or center.

(6) Resources - FAA resources include a physical plant, information databases including hardware and software, as well as manual records pertaining to agency mission or personnel.

(7) Sensitive Information - any information which if subject to unauthorized access, modification, loss, or misuse could adversely affect the national interest, the conduct of Federal programs, or the privacy to which individuals are entitled under Section 552a of Title 5, United States Code (the Privacy Act), but which has not been specifically authorized under criteria established by an Executive Order or an Act of Congress to be kept secret in the interest of national defense or foreign policy. Sensitive data also includes proprietary data.

(8) Servicing Security Element - the FAA headquarters, region, or center organizational element, which is responsible for providing security services to a particular activity.

(b) This clause applies to the extent that this contract requires contractor employees, subcontractors, or consultants to have access to FAA: (1) facilities, (2) sensitive information, and/or (3) resources regardless of the location where such access occurs, and none of the exceptions listed in FAA Order 1600.72, Chapter 4, paragraph 403g, 403i-1 and/or 409, pertain.

(c) Consistent with FAA Order 1600.72, the FAA Servicing Security Element (SSE) has approved designated risk levels for the following positions under the contract:

Labor Category Risk Level Key Entry Operator I 5 Key Entry Operator II 5 General Clerk I 1 General Clerk II 1 General Clerk III 1 General Clerk IV 1 Training Program Assistant I 5 Training Program Assistant II 5 Training Program Assistant III 5 Training Program Assistant IV 5 Technical Writer I 5 Technical Writer II 5 Technical Writer III 5 Administrative Assistant I 1 Administrative Assistant II 1 Administrative Assistant III 1 Administrative Assistant IV 1 Administrative Analysts I 5 Administrative Analysts II 5 Inspector I 5 Inspector II 5 Inspector III 5 Inspector IV 5 Task Supervisor I 5

Task Supervisor II	5
Word Processor I	1
Word Processor II	1
Word Processor III	1

- (d) Not later than 30 days after contract award (or date of modification, if this provision is included by modification to an existing contract), for each employee in a listed position, provided, no previous background investigations can be supported as described below, the contractor shall submit the following documentation to the SSE for an employment suitability determination.
- (1) Standard Form (SF) 85P, Questionnaire for Public Trust Positions, revised September 1995. The SF 85P shall be completed (all questions answered) in accordance with the instruction sheet.
- (2) One single sheet fingerprint card (FD-258). The FAA SSE will provide information pertaining to the location of fingerprinting facilities. All fingerprint charts shall be written in ink or typewritten with all answerable question blocks completed, and shall be signed and dated within the 60-day period preceding the submission.
- (3) The type of investigation conducted will be determined by the position risk level designation for all duties, functions, and/or tasks performed and shall serve as the basis for granting a favorable employment suitability authorization as described in FAA Order 1600.72. If an employee has had a previous background investigation completed by a federal Government entity, which meets the requirements of Chapter 4 of FAA Order 1600.72, it will be accepted by the FAA, however, the FAA reserves the right to conduct further investigations, if necessary. For each employee for whom a previous background investigation was completed the Contractor shall provide, in writing to the SSE, the name, date of birth, place of birth, and social security number of the employee, the name of the investigating entity and approximate date the previous background investigation was completed.
- (4) The Contractor shall submit the required information with a transmittal letter referencing the contract number and this request to:

Mike Monroney Aeronautical Center Contracts: Mgr., Investigations and Internal Security Branch, AMC-700 Federal Aviation Administration 6500 S. MacArthur Blvd. Oklahoma City, OK 73169

- (5) The transmittal letter shall also include a list of the names of employees and their positions for which completed forms were submitted to the SSE pursuant to this Clause. A copy of the transmittal letter shall also be provided to the Contracting Officer.
- (e) The contractor shall submit the information required by Section (d) of this Clause for any new employee not listed in the Contractor's initial thirty (30) day submission who is hired into any position identified in Section (c) of this Clause.
- (f) No contractor employee shall work in a high, moderate, or low risk position unless the SSE has received all forms necessary to conduct any required investigation and has authorized the contractor employee to begin work. However, if this provision is added by modification to an existing contract, contractor employees performing in the positions listed above may continue work on the contract pending:
 - (1) the submittal of all necessary forms within 30 days, and
- (2) completion of a suitability investigation by the SSE, subject to the following conditions:

NONE

- (3) If the necessary forms are not submitted by the Contractor to the SSE within 30 days of the effective date of the modification, the contractor employee shall be denied access to FAA facilities, sensitive information and/or resources until such time as the forms are submitted.
- (g) As applicable, the Contractor shall submit quarterly reports providing the following information to the Contracting Officer with a copy to the SSE and the Operating Office on or before the fifth day following each report period: A complete listing by full name in alphabetical order with the social security number, of all contractor personnel who had access to an FAA facility, sensitive information and/or resources anytime during the report period (social security number shall be omitted from CO and Operating Office copies of report(s)).
- (1) In addition to the above mentioned quarterly report requirements, the Contractor shall submit to the SSE on or before the fifth day of each month, any employment changes made during the reporting period. Examples of such changes are terminations (to include name, SSN, termination date), new hires (to include name, SSN, hire date), and name changes. All lists should be in alphabetical order and have the name of the Contractor and the contract number.
- (h) The Contractor shall notify the CO within one (1) day after any employee identified pursuant to Section (c) of this Clause is terminated from performance on the contract.
- (i) The Contracting Officer may also, after coordination with the SSE and other security specialists, require contractor employees to submit any other security information (including

additional fingerprinting) deemed reasonably necessary to protect the interests of the FAA. In this event, the Contractor

shall provide, or cause each of its employees to provide such security information to the SSE, and the same transmittal letter requirements of Section (d) of this Clause shall apply.

- (j) Failure to submit information required by this clause within the time required may be determined by the Contracting Officer a material breach of the contract.
- (k) If subsequent to the effective date of this contract, the security classification or security requirements under this contract are changed by the Government and if the changes cause an increase or decrease in security costs or otherwise affect any other term or condition of this contract, the contract shall be subject to an equitable adjustment as if the changes were directed under the Changes clause of this contract.
- (1) The contractor agrees to insert terms that conform substantially to the language of this clause, including this paragraph (1) but excluding any reference to the Changes clause of this contract, in all subcontracts under this contract that involve access and where the exceptions under Chapter 4, paragraph 403g, 403i-1, and 409 of FAA Order 1600.72 do not apply.
- (m) All contractor personnel involved with the performance of this contract requiring access as defined by this clause, in performance of this contract, shall be a citizen of the United States of America, or an alien who has been lawfully admitted for permanent residence as evidenced by Alien Registration Receipt Card form I-151, or who presents other evidence from the Immigration and Naturalization Service that employment will not affect his/her immigration status. Copies of applicable documentation must be available to appropriate Federal Officials upon request.
- (n) Aliens and foreign nationals proposed under this contract who have access to FAA sensitive information, facilities and/or resources must meet the following conditions in accordance with FAA Order 1600.72, chapter 4, paragraph 407: (1) must have resided within the United States for 3 consecutive years of the last 5 years unless a waiver of this requirement is requested and approved in accordance with the requirements stated in FAA Order 1600.72, chapter 4, paragraph 409(b)(3); (2) a risk or sensitivity level designation can be made for the position; and (3) the appropriate security screening can be adequately conducted.

CLA.4555 Notice of Contractor Testimony (September 2006)

- (a) The contractor shall notify the Contracting Officer promptly in writing of its intention, or the intention of its employees, subcontractors of any tier, or subcontractor employees, either voluntarily or under compulsion of competent authority, to provide sworn testimony on any matter related to or arising under the work required by and/or performed under, this contract. Such written notification at a minimum shall consist of the date and time of the testimony, identification of the court, board, or other body before which the testimony is made, the nature of the testimony to be given to the extent it is known at the time of this report, the nature of the contractor's involvement in the proceeding and any other circumstances related to the work performed under or related to the contract and the proceeding in which the testimony will be taken.
- (b) The contractor shall include the substance of this clause, including this paragraph (b), in all subcontracts executed under this contract and shall require all subcontractors to provide the required report to the contractor.

CLA.4556 Personnel and Supervision (OCTOBER 2006)

The contractor shall designate sufficient supervisory personnel to meet task outcomes. Contract supervisors will provide day-to-day supervision of contract personnel including, but not limited to, work monitoring, payroll records, leave, etc. At no time will FAA personnel assume any responsibility for the supervision of contractor personnel. Government assistance will be available to provide technical and policy guidance through the assigned COTR.

CLA.4557 STRIKES OR PICKETING AFFECTING TIMELY COMPLETION OF THE CONTRACT WORK (SEPTEMBER 2006)

Notwithstanding any other provision hereof, the Contractor is responsible for delays arising out of labor disputes, including but not limited to strikes, if such strikes are reasonably avoidable. A delay caused by a strike or by picketing which constitutes an unfair labor practice is not excusable unless the Contractor takes all reasonable and appropriate action to end such a strike or picketing, such as the filing of a charge with the National Labor Relations Board, the use of other available Government procedures, and the use of private boards or organizations for the settlement of disputes.

H.1 TASK/DELIVERY ORDER PROCESSING

(a) The Contracting Officer shall issue task orders in order of priority, which may be periodically updated, during the performance period of the contract. Concurrent accomplishment of

more than one task at a time may be required. The contractor shall perform the tasks in the priority order unless written approval is received from the Contracting Officer to deviate from the priority order.

- (b) Task/delivery orders will be issued upon completion of the following sequence of actions:
- (1) The Contracting Officer will issue a request for task proposal, with a copy of the Task Work Statement attached.
 - (2) Contractor will submit a task proposal to the Contracting Officer including:
 - (i) A proposed management plan/Supervision requirements and levels.(ii) A milestone schedule.

 - (iii) Proposed completion or delivery date.
 - (iv) Proposed travel costs.
 - A breakdown of the proposed labor hours and costs by category of discipline/skill as shown in Part I, Section B of this contract.
- (3) Each task will be negotiated by the Contracting Officer and, when mutual agreement is reached, a task/delivery order will be issued.
- (4) The task/delivery order will be signed, dated and issued by the Contracting Officer. Each task/delivery order will contain the following information:
 - An appropriate delivery order number and a reference to this contract number.
 - (ii) A description of the services to be performed presented in a Task Performance Work Statement format.
 - (iii) Any special requirements relating to the specific task to be performed.
 - (iv) Period of performance.
 - Ceiling Price.
- (c) The Contracting Officer may issue Task/delivery orders under this contract at any time within the term of this contract or any extension under the option clause. The contractor will be given a minimum of 5 workdays to commence work under any task order issued.
- (d) Whenever, in the opinion of the Contracting Officer, the need for services is an emergency, the Contracting Officer may issue a task/delivery order, with a copy of the Task Performance Work Statement attached, directing the Contractor to proceed with performance of the work specified. Such task/delivery order will specify a ceiling price. The contractor will proceed with the performance of the work required by task/delivery order. The contractor will submit a task proposal within 20 calendar days from the date of receipt of the task/delivery order. Following receipt of the contractor's task proposal, negotiations, if required, will be conducted to establish a new ceiling price.
- (e) Any completion-type task/delivery order (performance work statement must state a definite goal or target and specify an end product) issued during the term of this contract and not completed within that term shall be completed by the contractor within the term specified in the task/delivery order. The rights and obligations of the contractor and the FAA respecting that task/delivery order shall be completed during the effective term of this contract. This paragraph (e) does not apply to term or level-of-effort type task.

H.2 CEILING PRICE

- (a) A "ceiling price" (see H.2, Task/Delivery Order Processing) is applicable to and will be established for each task/delivery order issued hereunder and will vary depending on the work to be performed.
- (b) The FAA shall not be obligated to pay the Contractor any amount in excess of the ceiling price set forth in the task/delivery order, and the contractor shall not be obligated to continue performance if to do so would exceed the established ceiling price, unless and until the Contracting Officer shall have notified the Contractor in writing that the ceiling price has been increased and shall have specified in the notice a revised ceiling that shall constitute the ceiling price for performance under the respective task/delivery order. When and to the extent that the ceiling price set forth in the task/delivery order has been increased, any hours expended and material costs incurred by the Contractor in excess of the ceiling price before the increase shall be allowable to the same extent as if the hours expended and material costs had been incurred after the increase in the ceiling price.

н.3 LIMITATION OF FAA'S OBLIGATION -- ALLOTMENT OF FUNDS

- (a) The FAA shall not be obligated to pay the contractor any amount in excess of the amount so set forth in each delivery/task order and the contractor shall not be obligated to continue performance by virtue of which the FAA's obligation hereunder would exceed the amount set forth in each task/delivery order unless and until the Contracting Officer shall have notified the contractor in writing that such amount had been increased and shall have specified in such notice a revised amount which shall thereupon constitute the ceiling for performance of the task/delivery order.
- (b) The contractor shall notify the Contracting Officer in writing at the earliest practicable time, whenever it is expected that costs to be incurred within the succeeding thirty (30) days will exceed 75 percent of the amount stated in the delivery/task order. The contractor will also notify the Contracting Officer in writing at any other time if expected costs to be

incurred for items chargeable to each delivery/task order will be substantially greater or less than the amount of the task/delivery order.

(c) The FAA reserves the right to increase or decrease the funds allotted herein for a task/delivery by way of a "Change to Order" (Optional Form 347--Overprint) or "Amendment of Solicitation/Modification of Contract" (Standard Form 30) on a unilateral basis to the respective task/delivery order. In no event shall the Contracting Officer decrease funds below the amount incurred by the contractor at the time of the notice of decrease.

H.4 ADMINISTRATIVE MATTERS

- (a) In the event a contractor clearance form(s) and/or procedure is instituted by the Mike Monroney Aeronautical Center (MMAC), such form and procedure will be hereby incorporated and utilized by all contractor employees on this contract terminating employment here at the MMAC.
- (b) Contractor Identification in the workplace--All contractor employees shall have nameplates at their individual workstations. Each nameplate shall identify the Company by name or logo, and include the contract employee's name. All contract employees shall be required to wear at all times the FAA issued identification card above the waist. This card shall be visible on the person at all times when on the Center.

H.5 PHASE-IN

- (a) There are approximately 160 employees currently working on the administrative support service contract who may transition to this follow-on contract.
- (1) Immediately following the date of contract award (not to be confussed with Contract Start Date), a period not-to-exceed 30 days will be allowed for the phase in from one contractor to another to be accomplished in a well-planned, orderly, and efficient manner. This period will be the time for initial orientation for contract administration and will provide a time for detailed operational orientation for contract supervisory personnel. It will include a time for phase in of administrative processes from the current contract to the new contract start date.
- (c) To ensure a smooth transition in the change of work effort from the current contractor this phase-in period is to provide the new vendor to:

 - (1) Observe work accomplishment by the incumbent contractor;
 (2) Become thoroughly familiar with work requirements, work procedures, and status of

all tasks;

- (3) Complete training requirements and accomplish necessary training of contractor employees; and
- (4) Obtain identification badges for contractor employees.
- The contractor will be allowed access to the facilities to familiarize the key personnel with the current operations. Such access, however, must not interfere with the activities of current contract personnel. To preclude such interference, arrangements will be made with the Contracting Officer or the designated representative.
- (e) Upon the contract start date, the new contractor shall assume full contract performance, the contractor shall assume responsibility for all tasks.

H.6 PHASE-OUT

- (a) In the event that the follow-on contract is awarded to other than the incumbent, the incumbent contractor shall cooperate to the extent required to permit an orderly change over to the successor contractor pursuant to the requirements of AMS Clause 3.8.2-11, Continuity of Services, and the PWS.
- (b) With regard to a successor contractor's access to incumbent employees, a recruitment notice may be placed in each facility.

H.7 OUALITY CONTROL PLAN

The contractor shall submit a "final" Quality Control Plan (QCP) to the Contracting Officer pursuant to Statement of Work dated March 2007 and Service Delivery Summary. This QCP shall be approved by the Contracting Officer prior to performance of the contract IAW the Statement of Work.

H. 8 STRIKE CONTINGENCY PLAN

The contractor shall submit a "final" Strike Contingency Plan (SCP) to the Contracting Officer within two weeks after contract award. The SCP will ensure continuity of all operations in the event of a strike by contractor personnel. Contractor operations under a SCP shall be at no additional cost to the Government.

DISSEMINATION OF CONTRACT INFORMATION H.9

The Contractor shall not publish, permit to be published, or distribute for public consumption, any information, oral or written, concerning the results or conclusions made pursuant to the performance of this contract, without the prior written consent of the Contracting Officer. Two copies of any material proposed to be published or distributed shall be submitted to the Contracting Officer.

H.10 STAFFING/RESOURCE UTILIZATION

The contractor shall assure that persons employed on this contract possess the required skills and are assigned duties consistent with the job classifications for which they were employed. Any Department of Labor imposed fine, penalty resulting from the contractor's failure to properly utilize classified employees, shall be the contractor's responsibility and shall not be allowed for purposes of reimbursement under this contract. Back pay resulting from underpaid work is compensation for the work performed and is allowable. All other back pay resulting from violation of Federal labor laws or the Civil Rights Act of 1964 is unallowable.

H.11 CONTRACT SHUTDOWN PROCEDURES PENDING APPROPRIATIONS FOR NEW FISCAL YEAR (JAN 1997)

(a) In the event no continuing resolution or permanent appropriation is in place at the outset of the new fiscal year (FY), contractor employees are expected to report for their assigned duties the first workday of that new FY. Absent an appropriation, contract services that are determined by the Government to be non-essential will be shutdown as soon as practical. To implement the shutdown, the Contracting Officer may require the contractor to stop all, or any part, of the work called for under the contract pursuant to AMS clause 3.10.1-9, Stop-Work Order.

(b) This clause does not limit the Government's rights provided by AMS 3.10.6-4, Default, or AMS 3.10.6-1, Termination for Convenience of the Government, clause of the contract.

PART II - SECTION I - CONTRACT CLAUSES

3.1-1 Clauses and Provisions Incorporated by Reference (December 2005)

This screening information request (SIR) or contract, as applicable, incorporates by reference the provisions or clauses listed below with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make the full text available, or offerors and contractors may obtain the full text via Internet at: http://conwrite.faa.gov (on this web page, select "Search and View Clauses").

3.1.7-6 Disclosure of Certain Employee Relationships (October 2006)

- (a) The policy of the FAA is to avoid doing business with contractors, subcontractors, and consultants who have a conflict of interest or an appearance of a conflict of interest. The purpose of this policy is to maintain the highest level of integrity within its workforce and to ensure that the award of procurement contracts is based upon fairness and merit.
- (b) The contractor must provide to the Contracting Officer the following information with its proposal and must provide an information update within 30 days of the award of a contract, any subcontract, or any consultant agreement, or within 30 days of the retention of a Subject Individual or former FAA employee subject to this clause:
- (1) The names of all Subject Individuals who:
- (i) participated in preparation of proposals for award; or
- (ii) are planned to be used during performance; or
- (iii) are used during performance; and
- (2) The names of all former FAA employees, retained by the contractor who were employed by FAA during the two year period immediately prior to the date of:
- (i) the award; or
- (ii) their retention by the contractor; and
- (3) The date on which the initial expression of interest in a future financial arrangement was discussed with the contractor by any former FAA employee whose name is required to be provided by the contractor pursuant to subparagraph (2); and
- (4) The location where any Subject Individual or former FAA employee whose name is required to be provided by the contractor pursuant to subparagraphs (1) and (2), are expected to be assigned.
- (c) "Subject Individual" means a current FAA employee's father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, half sister, spouse of an in-law, or a member of his/her household.

- (d) The contractor must incorporate this clause into all subcontracts or consultant agreements awarded under this contract and must further require that each such subcontractor or consultant incorporate this clause into all subcontracts or consultant agreements at any tier awarded under this contract unless the Contracting Officer determines otherwise.
- (e) The information as it is submitted, must be certified as being true and correct. If there is no such information, the certification must so state.
- (f) Remedies for nondisclosure: The following are possible remedies available to the FAA should a contractor misrepresent or refuse to disclose or misrepresent any information required by this clause:
- (1) Termination of the contract.
- (2) Exclusion from subsequent FAA contracts.
- (3) Other remedial action as may be permitted or provided by law or regulation or policy or by the terms of the contract.
- (g) Annual Certification. The contractor must provide annually, based on the anniversary date of contract award, the following certification in writing to the Contracting Officer:

ANNUAL CERTIFICATION OF DISCLOSURE OF CERTAIN EMPLOYEE RELATIONSHIPS

The contractor represents and certifies that to the best of its knowledge and belief that during the prior 12 month period:

- [] A former FAA employee(s) or Subject Individual(s) has been retained to work under the contract or subcontract or consultant agreement and complete disclosure has been made in accordance with subparagraph (b) of AMS Clause 3.1.7-6.
- [] No former FAA employee(s) or Subject Individual(s) has been retained to work under the contract or subcontract or consultant agreement, and disclosure required by AMS Clause 3.1.7-6 is not applicable.

Authorized	

Company	Name	

Date

3.2.4-16 Ordering (October 1996)

- (a) Any supplies and services to be furnished under this contract shall be ordered by issuance of delivery orders or task orders by the individuals or activities designated in the Schedule. Such orders may be issued from the effective date of the contract to one (1) year thereafter for the Basic Year. If applicable, any options that are exercised will extend the contract ordering period for 12 months.
- (b) All delivery orders or task orders are subject to the terms and conditions of this contract. In the event of conflict between a delivery order or task order and this contract, the contract shall control.
- (c) If mailed, a delivery order or task order is considered "issued" when the Government deposits the order in the mail. Orders may be issued orally, by facsimile, or by electronic commerce methods only if authorized in the Schedule.

3.2.4-17 Order Limitations (October 1996)

- (a) Minimum order. When the Government requires supplies or services covered by this contract in an amount of less than $\frac{$500.00}{1}$, the Government is not obligated to purchase, nor is the Contractor obligated to furnish, those supplies or services under the contract.
- (b) Maximum order. The Contractor is not obligated to honor-
- (1) Any order for a single item in excess of \$2,000,000.00;
- (2) Any order for a combination of items in excess of 3,000,000.00; or
- (3) A series of orders from the same ordering office within 30 days that together call for quantities exceeding the limitation in subparagraph (1) or (2) above.
- (c) If this is a requirements contract, the Government is not required to order a part of any one

requirement from the Contractor if that requirement exceeds the maximum-order limitations in paragraph (b) above.

(d) Notwithstanding paragraphs (b) and (c) above, the Contractor shall honor any order exceeding the maximum order limitations in paragraph (b), unless that order (or orders) is returned to the ordering office within $\underline{30}$ days after issuance, with written notice stating the Contractor's intent not to ship the item (or items) called for and the reasons. Upon receiving this notice, the Government may acquire the supplies or services from another source.

3.2.4-19/alt1 REQUIREMENTS--ALTERNATE I (October 1996)

- (a) This is a requirements contract for the supplies or services specified, and effective for the period stated, in the Schedule. The quantities of supplies or services specified in the "Schedule" are estimates only and are not purchased by this contract. Except as this contract may otherwise provide, if the Government's requirements do not result in orders in the quantities described as "estimated" or "maximum" in the Schedule, that fact shall not constitute the basis for an equitable price adjustment.
- (b) Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering clause. Subject to any limitations in the Order Limitations clause or elsewhere in this contract, the Contractor shall furnish to the Government all supplies or services specified in the "Schedule" and called for by orders issued in accordance with the Ordering clause. The Government may issue orders requiring delivery to multiple destinations or performance at multiple locations.
- (c) The estimated quantities are not the total requirements of the Government activity specified in the Schedule, but are estimates of requirements in excess of the quantities that the activity may itself furnish within its own capabilities. Except as this contract otherwise provides, the Government shall order from the Contractor all of that activity's requirements for supplies and services specified in the "Schedule" that exceed the quantities that the activity may itself furnish within its own capabilities. This contract does not provide any contract coverage for the Civil Aero Medical Institute (CAMI) located at the MMAC. This contract also does not cover administrative services that are required to support specific tasking under separate contract in support of that specific contract taskings.
- (d) The Government is not required to purchase from the Contractor requirements in excess of any limit on total orders under this contract.
- (e) If the Government urgently requires delivery of any quantity of an item before the earliest date that delivery may be specified under this contract, and if the Contractor will not accept an order providing for the accelerated delivery, the Government may acquire the urgently required goods or services from another source.
- (f) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; provided, that the Contractor shall not be required to make any deliveries under this contract after February 28, 2007.

3.2.4-35 Option to Extend the Term of the Contract (April 1996)

- (a) The Government may extend the term of this contract by written notice to the Contractor within 30 days; provided, that the Government shall give the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.
- (b) If the Government exercises this option, the extended contract shall be considered to include this option provision.
- (c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed $\underline{66}$ (months).

3.3.1-11 AVAILABILITY OF FUNDS FOR THE NEXT FISCAL YEAR (April 1996)

Funds are not presently available for performance under this contract beyond the current fiscal year. The FAA 's obligation for performance of this contract beyond that date is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the FAA for any payment may arise for performance under this contract beyond the current fiscal year, until funds are made available to the Contracting Officer for performance and until the Contractor receives notice of availability, to be confirmed in writing by the Contracting Officer.

3.3.1-33 Central Contractor Registration (April 2006)

(a) Definitions. As used in this clause

Contractor information required for the conduct of business with the Government.

"Data Universal Numbering System (DUNS) number" means the 9-digit number assigned by Dun and Bradstreet, Inc. (D&B) to identify unique business entities.

"Data Universal Numbering System +4 (DUNS+4) number" means the DUNS number assigned by D&B plus a 4-character suffix that may be assigned by a business concern. (D&B has no affiliation with this 4-character suffix.) This 4-character suffix may be assigned at the discretion of the business concern to establish additional CCR records for identifying alternative Electronic Funds Transfer (EFT) accounts for the same parent concern.

"Registered in the CCR database" means that the Contractor has entered all mandatory information, including the DUNS number or the DUNS+4 number, into the CCR database.

- (b) (1) By submission of an offer, the offeror acknowledges the requirement that a prospective awardee shall be registered in the CCR database prior to award, during performance, and through final payment of any contract, basic agreement, basic ordering agreement, or blanket purchasing agreement resulting from this solicitation.
- (2) The offeror shall enter, in Representations, Certifications and Other Statements of Offerors Section of the solicitation, the DUNS or DUNS +4 number that identifies the offeror's name and address exactly as stated in the offer. The DUNS number will be used by the Contracting Officer to verify that the offeror is registered in the CCR database.
- (c) If the offeror does not have a DUNS number, it should contact Dun and Bradstreet directly to obtain one.
- (1) An offeror may obtain a DUNS number
- (i) If located within the United States, by calling Dun and Bradstreet at 1-866-705-5711 or via the Internet at http://www.dnb.com/; or
- (ii) If located outside the United States, by contacting the local Dun and Bradstreet office.
- (2) The offeror should be prepared to provide the following information:
- (i) Company legal business.
- (ii) Tradestyle, doing business, or other name by which your entity is commonly recognized.
- (iii) Company Physical Street Address, City, State, and ZIP Code.
- (iv) Company Mailing Address, City, State and ZIP Code (if different from physical street address).
- (v) Company Telephone Number.
- (vi) Date the company was started.
- (vii) Number of employees at your location.
- (viii) Chief executive officer/key manager.
- (ix) Line of business (industry).
- (x) Company Headquarters name and address (reporting relationship within your entity).
- (d) If the offeror does not become registered in the CCR database in the time prescribed by the Contracting Officer, the Contracting Officer may proceed to award to the next otherwise successful registered offeror.
- (e) Processing time, which normally takes 48 hours, should be taken into consideration when registering. Offerors who are not registered should consider applying for registration immediately upon receipt of this solicitation.
- (f) The Contractor is responsible for the accuracy and completeness of the data within the CCR database, and for any liability resulting from the Government's reliance on inaccurate or incomplete data. To remain registered in the CCR database after the initial registration, the Contractor is required to review and update on an annual basis from the date of initial registration or subsequent updates its information in the CCR database to ensure it is current, accurate and complete. Updating information in the CCR does not alter the terms and conditions of this contract and is not a substitute for a properly executed contractual document.
- (g)(1)(i) If a Contractor has legally changed its business name, "doing business as" name, or division name (whichever is shown on the contract), or has transferred the assets used in performing the contract, but has not completed the necessary requirements regarding novation and change-of-name agreements in AMS Procurement Guidance T3.10.1.A-8, the Contractor shall provide the responsible Contracting Officer a minimum of one business day's written notification of its intention to:
- (A) change the name in the CCR database;
- (B) comply with the requirements of T3.10.1.A-8; and

- (C) agree in writing to the timeline and procedures specified by the responsible Contracting Officer. The Contractor must provide the Contracting Officer with the notification, sufficient documentation to support the legally changed name.
- (ii) If the Contractor fails to comply with the requirements of paragraph (g) (1) (i) of this clause, or fails to perform the agreement at paragraph (g) (1) (i) (C) of this clause, and, in the absence of a properly executed novation or change-of-name agreement, the CCR information that shows the Contractor to be other than the Contractor indicated in the contract will be considered to be incorrect information within the meaning of the "Suspension of Payment" paragraph of the electronic funds transfer (EFT) clause of this contract.
- (2) The Contractor shall not change the name or address for EFT payments or manual payments, as appropriate, in the CCR record to reflect an assignee for the purpose of assignment of claims. Assignees shall be separately registered in the CCR database. Information provided to the Contractor's CCR record that indicates payments, including those made by EFT, to an ultimate recipient other than that Contractor will be considered to be incorrect information within the meaning of the "Suspension of payment" paragraph of the EFT clause of this contract.
- (h) Offerors and Contractors may obtain information on registration and annual confirmation requirements via the internet at http://www.ccr.gov/ or by calling 1-888-227-2423, or 269-961-5757.

3.3.1-34 Payment by Electronic Funds Transfer/Central Contractor Registration (October 2005)

- (a) Method of payment.
- (1) All payments by the Government under this contract shall be made by electronic funds transfer (EFT), except as provided in paragraph (a)(2) of this clause. As used in this clause, the term "EFT" refers to the funds transfer and may also include the payment information transfer.
- (2) In the event the Government is unable to release one or more payments by EFT, the Contractor agrees to either-
- (i) Accept payment by check or some other mutually agreeable method of payment; or
- (ii) Request the Government to extend the payment due date until such time as the Government can make payment by EFT (but see paragraph (d) of this clause).
- (b) Contractor's EFT information. The Government shall make payment to the Contractor using the EFT information contained in the Central Contractor Registration (CCR) database. In the event that the EFT information changes, the Contractor shall be responsible for providing the updated information to the CCR database.
- (c) Mechanisms for EFT payment. The Government may make payment by EFT through either the Automated Clearing House (ACH) network, subject to the rules of the National Automated Clearing House Association, or the Fedwire Transfer System. The rules governing Federal payments through the ACH are contained in 31 CFR Part 210.
- (d) Suspension of payment. If the Contractor's EFT information in the CCR database is incorrect, then the Government need not make payment to the Contractor under this contract until correct EFT information is entered into the CCR database; and any invoice or contract financing request shall be deemed not to be a proper invoice for the purpose of prompt payment under this contract. The prompt payment terms of the contract regarding notice of an improper invoice and delays in accrual of interest penalties apply.
- (e) Liability for uncompleted or erroneous transfers.
- (1) If an uncompleted or erroneous transfer occurs because the Government used the Contractor's EFT information incorrectly, the Government remains responsible for—
- (i) Making a correct payment;
- (ii) Paying any prompt payment penalty due; and
- (iii) Recovering any erroneously directed funds.
- (2) If an uncompleted or erroneous transfer occurs because the Contractor's EFT information was incorrect, or was revised within 30 days of Government release of the EFT payment transaction instruction to the Federal Reserve System, and—
- (i) If the funds are no longer under the control of the payment office, the Government is deemed to have made payment and the Contractor is responsible for recovery of any erroneously directed funds; or
- (ii) If the funds remain under the control of the payment office, the Government shall not make payment, and the provisions of paragraph (d) of this clause shall apply.
- (f) EFT and prompt payment. A payment shall be deemed to have been made in a timely manner in accordance with the prompt payment terms of this contract if, in the EFT payment transaction instruction released to the Federal Reserve System, the date specified for settlement of the payment is on or before the prompt payment due date, provided the specified payment date is a valid date under the rules of the Federal Reserve System.

- (g) EFT and assignment of claims. If the Contractor assigns the proceeds of this contract as provided for in the assignment of claims terms of this contract, the Contractor shall require as a condition of any such assignment, that the assignee shall register separately in the CCR database and shall be paid by EFT in accordance with the terms of this clause. Notwithstanding any other requirement of this contract, payment to an ultimate recipient other than the Contractor, or a financial institution properly recognized under an assignment of claims, is not permitted. In all respects, the requirements of this clause shall apply to the assignee as if it were the Contractor. EFT information that shows the ultimate recipient of the transfer to be other than the Contractor, in the absence of a proper assignment of claims acceptable to the Government, is incorrect EFT information within the meaning of paragraph (d) of this clause.
- (h) Liability for change of EFT information by financial agent. The Government is not liable for errors resulting from changes to EFT information made by the Contractor's financial agent.
- (i) Payment information. The payment or disbursing office shall forward to the Contractor available payment information that is suitable for transmission as of the date of release of the EFT instruction to the Federal Reserve System. The Government may request the Contractor to designate a desired format and method(s) for delivery of payment information from a list of formats and methods the payment office is capable of executing. However, the Government does not guarantee that any particular format or method of delivery is available at any particular payment office and retains the latitude to use the format and delivery method most convenient to the Government. If the Government makes payment by check in accordance with paragraph (a) of this clause, the Government shall mail the payment information to the remittance address contained in the CCR database.

3.6.1-7 LIMITATIONS ON SUBCONTRACTING (August 1997)

By submission of an offer and execution of a contract, the Offeror/Contractor agrees that in performance of the contract in the case of a contract for:

- (a) Services (except construction). At least 50 percent of the cost of contract performance incurred for personnel shall be expended for employees of the prime contractor.
- (b) Supplies (other than procurements from a regular dealer in such supplies). The prime contractor shall perform work for at least 50 percent of the cost of manufacturing the supplies, not including the cost of materials.
- (c) General construction. The prime contractor shall perform at least 15 percent of the cost of the contract, not including the cost of materials, with its own employees.
- (d) Construction by special trade contractors. The prime contractor shall perform at least 25 percent of the cost of the contract, not including the cost of materials, with its own employees.

Compute small business subcontracting labor cost percentages as follows:

		Contractor		Subcontractor
Direct Labor		\$		\$
Allowable Overhead		\$		\$
Subtotal	(A)	\$	(B)	\$
Labor G&A	@ 8	\$	@	\$
Total Labor Costs	(C)	\$	(D)	\$

To calculate the subcontracting percentage, first add Direct Labor and Allowable Overhead and enter the figures for the contractor in space (A) and for the subcontractor (if available)* in space (B).

Next, calculate Labor G & A by multiplying the G & A rate by the subtotal figure in space (A). Calculate subcontractor Labor G & A by multiplying the subcontractor's G & A rate by figure (B). Add the Labor G & A to the Subtotal and record that figure in the spaces for Total Labor Costs (C) and (D).

Now, using the formula (D)/(C) + (D), calculate the subcontracting labor cost percentage.

*You need to be comparing as like figures as possible; therefore, if you have a breakdown of the subcontractor's costs, use it in the formulation above. If you do not have a breakdown of the subcontractors' costs, you should use the Total Subcontracting Amount for item (D), though you should still breakdown the contractor's costs.

3.6.1-8 NOTIFICATION OF COMPETITION LIMITED TO ELIGIBLE SEDB CONCERNS (April 2000)

- (a) Offers are solicited only from "eligible socially and economically disadvantaged business (SEDB)" concerns. As used herein, an "eligible SEDB" concern is a small business concern expressly certified by the Small Business Administration (SBA) for participation in the SBA's 8(a) program and which meets the following criteria at the time of release of the initial STR or public announcement (if issued), whichever is first:
- (1) The offeror is in conformance with the 8(a) support limitation set forth in its approved business plan; and

- (2) The offeror is in conformance with the Business Activity Targets set forth in its approved business plan or any remedial action direct by the SBA.
- (b) By submission of its offer, the offeror certifies that it meets all of the criteria set forth in paragraph (a) of this clause.
- (1) Agreement. A manufacturer or regular dealer submitting an offer in its own name agrees to furnish, in performing the contract, only end items manufactured or produced by small business concerns inside the United States, its territories or possessions, the Commonwealth of Puerto Rico, or the Trust Territory of the Pacific Islands. However, this requirement does not apply in connection with construction or service contracts.
- (2) The -[Offeror insert name here] will notify the FAA Contracting Officer, AMQ-340, PO Box 25082, Oklahoma City, OK 73125, in writing immediately upon entering an agreement (either oral or written) to transfer all or part of its stock or other ownership interest to any other party.

3.6.2-29 STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (April 1996) Rev

In compliance with the Service Contract Act of 1965, as amended, and the regulations of the Secretary of Labor (29 CFR Part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332. This Statement is for Information Only: It Is Not a Wage Determination

Labor Category	Government		DOD Occupational Code*
W. F. t. Ot. I	Equivalency GS-4	\$12.36	
Key Entry Operator I		<u> </u>	
Key Entry Operator II	GS-5	\$13.83	
General Clerk I	GS-3	\$11.01	
General Clerk II	GS-4	\$12.36	
General Clerk III	GS-5	\$13.83	
General Clerk IV	GS-6	\$15.42	
Training Program Assistant I	GS-4	\$12.36	
Training Program Assistant II	GS-5	\$13.83	
Training Program Assistant III	GS-6	\$15.42	
Training Program Assistant IV	GS-8	\$18.97	
Technical Writer I	GS-9	\$20.95	
Technical Writer II	GS-10	\$23.08	
Technical Writer III	GS-11	\$25.35	
Administrative Assistant I	GS-4	\$12.36	
Administrative Assistant II	GS-5	\$13.83	
Administrative Assistant III	GS-6	\$15.42	
Administrative Assistant IV	GS-8	\$15.42	
Administrative Analysts I	GS-4	\$12.36	
Administrative Analysts II	GS-5	\$13.83	
Inspector I	GS-7	\$17.13	
Inspector II	GS-8	\$18.97	
Inspector III	GS-9	\$20.95	
Inspector IV	GS-10	\$23.08	
Task Supervisor I	GS-11	\$25.35	EXEMPT
Task Supervisor II	GS-12	\$30.39	EXEMPT
Word Processor I	GS-3	\$11.01	
Word Processor II	GS-4	\$12.36	
Word Processor III	GS-5	\$13.83	

^{**}WAGE DETERMINATION #2005-2432 REV 3, DATED 12/01/2006 IS HEREBY ATTACHED

*The Occupational codes provided for these labor categories are a best fit with differentials added to the base DOL labor category as a Premium. DOL will not conform position descriptions if they determine that it may be included within a similar labor category. (See PWS Attachment 2 and 3.)

3.8.2-11 CONTINUITY OF SERVICES (APRIL 1996)

- (a) The Contractor recognizes that the services under this contract are vital to the Government and must be continued without interruption and that, upon contract expiration, a successor, either the Government or another contractor, may continue them. The Contractor agrees to (1) furnish phase-in training and (2) exercise its best efforts and cooperation to effect an orderly and efficient transition to a successor.
- (b) The Contractor shall, upon the Contracting Officer's written notice, (1) furnish phase-in, phase-out services for up to 90 days after this contract expires and (2) negotiate in good faith a plan with a successor to determine the nature and extent of phase-in, phase-out services required. The plan shall specify a training program and a date for transferring responsibilities for each division of work described in the plan, and shall be subject to the Contracting Officer's approval. The Contractor shall provide sufficient experienced personnel during the phase- in, phase-out period to ensure that the services called for by this contract are maintained at the required level of proficiency.
- (c) The Contractor shall allow as many personnel as practicable to remain on the job to help the successor maintain the continuity and consistency of the services required by this contract. The Contractor also shall disclose necessary personnel records and allow the successor to conduct onsite interviews with these employees. If selected employees are agreeable to the change, the Contractor shall release them at a mutually agreeable date and negotiate transfer of their earned fringe benefits to the successor.
- (d) The Contractor shall be reimbursed for all reasonable phase-in, phase-out costs (i.e., costs incurred within the agreed period after contract expiration that result from phase-in, phase-out operations) and a fee (profit) not to exceed a prorata portion of the fee (profit) under this contract. (End of clause)

3.8.2-17 KEY PERSONNEL AND FACILITIES (JULY 1996)

- (a) The personnel and/or facilities as specified below are considered essential to the work being performed hereunder and may, with the consent of the contracting parties, be changed from time to time during the course of the contract.
- (b) Prior to removing, replacing, or diverting any of the specified personnel and/or facilities, the Contractor shall notify in writing, and receive consent from, the Contracting Officer reasonably in advance of the action and shall submit justification (including proposed substitutions) in sufficient detail to permit evaluation of the impact on this contract.
- (c) No diversion shall be made by the Contractor without the written consent of the Contracting Officer.
 - (d) The key personnel and/or facilities under this contract are:

Program Manager	
Assistant Program Manager	

3.9.1-1 CONTRACT DISPUTES (November 2002)

- (a) All contract disputes arising under or related to this contract shall be resolved through the Federal Aviation Administration (FAA) dispute resolution system at the Office of Dispute Resolution for Acquisition (ODRA) and shall be governed by the procedures set forth in 14 C.F.R. Parts 14 and 17, which are hereby incorporated by reference. Judicial review, where available, will be in accordance with 49 U.S.C. 46110 and shall apply only to final agency decisions. A contractor may seek review of a final FAA decision only after its administrative remedies have been exhausted.
- (b) The filing of a contract dispute with the ODRA may be accomplished by mail, overnight delivery, hand delivery, or by facsimile. A contract dispute is considered to be filed on the date it is received by the ODRA.
 - (c) Contract disputes are to be in writing and shall contain:
- (1) The contractor's name, address, telephone and fax numbers and the name, address, telephone and fax numbers of the contractor's legal representative(s) (if any) for the contract dispute;
 - (2) The contract number and the name of the Contracting Officer;
- (3) A detailed chronological statement of the facts and of the legal grounds for the contractor's positions regarding each element or count of the contract dispute (i.e., broken down by individual claim item), citing to relevant contract provisions and documents and attaching copies of those provisions and documents;
 - (4) All information establishing that the contract dispute was timely filed;
- (5) A request for a specific remedy, and if a monetary remedy is requested, a sum certain must be specified and pertinent cost information and documentation (e.g., invoices and cancelled checks) attached, broken down by individual claim item and summarized; and
 - (6) The signature of a duly authorized representative of the initiating party.

(d) Contract disputes shall be filed at the following address:

(1) Office of Dispute Resolution for Acquisition, AGC-70, Federal Aviation Administration, 800 Independence Ave, S.W., Room 323, Washington, DC 20591,

Telephone: (202) 267-3290, Facsimile: (202) 267-3720; or

- (2) other address as specified in 14 CFR Part 17.
- (e) A contract dispute against the FAA shall be filed with the ODRA within two (2) years of the accrual of the contract claim involved. A contract dispute by the FAA against a contractor (excluding contract disputes alleging warranty issues, fraud or latent defects) likewise shall be filed within two (2) years after the accrual of the contract claim. If an underlying contract entered into prior to the effective date of this part provides for time limitations for filing of contract disputes with the ODRA which differ from the aforesaid two (2) year period, the limitation periods in the contract shall control over the limitation period of this section. In no event will either party be permitted to file with the ODRA a contract dispute seeking an equitable adjustment or other damages after the contractor has accepted final contract payment, with the exception of FAA claims related to warranty issues, gross mistakes amounting to fraud or latent defects. FAA claims against the contractor based on warranty issues must be filed within the time specified under applicable contract warranty provisions. Any FAA claims against the contractor based on gross mistakes amounting to fraud or latent defects shall be filed with the ODRA within two (2) years of the date on which the FAA knew or should have known of the presence of the fraud or latent defect.
- (f) A party shall serve a copy of the contract dispute upon the other party, by means reasonably calculated to be received on the same day as the filing is to be received by the ODRA.
- (g) After filing the contract dispute, the contractor should seek informal resolution with the Contracting Officer.
- (h) The FAA requires continued performance with respect to contract disputes arising under this contract, in accordance with the provisions of the contract, pending a final FAA decision.
- (i) The FAA will pay interest on the amount found due and unpaid from (1) the date the Contracting Officer receives the contract dispute, or (2) the date payment otherwise would be due, if that date is later, until the date of payment. Simple interest on contract disputes shall be paid at the rate fixed by the Secretary of the Treasury that is applicable on the date the Contracting Officer receives the contract dispute and then at the rate applicable for each 6-month period as fixed by the Treasury Secretary until payment is made.
- (j) Additional information and guidance about the ODRA dispute resolution process for contract disputes can be found on the ODRA Website at http://www.faa.gov.

3.9.1-2 PROTEST AFTER AWARD (August 1997)

- (a) Upon receipt of a notice that a protest has been filed with the FAA Office of Dispute Resolution, or a determination that a protest is likely, the Administrator or his designee may instruct the Contracting Officer) to direct the Contractor to stop performance of the work called for by this contract. The order to the Contractor shall be in writing, and shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Upon receipt of the final decision or other resolution of the protest, the Contracting Officer shall either—
 - (1) Cancel the stop-work order; or
- (2) For other than cost-reimbursement contracts, terminate the work covered by the order as provided in the "Default" or the "Termination for Convenience of the Government" clause(s) of this contract; or
- (3) For cost-reimbursement contracts, terminate the work covered by the order as provided in the "Termination" clause of this contract.
- (b) If a stop-work order issued under this clause is canceled either before or after the final resolution of the protest, the Contractor shall resume work. The Contracting Officer shall make for other than cost-reimbursement contracts, an equitable adjustment in the delivery schedule or contract price, or both; and for cost-reimbursement contracts, an equitable adjustment in the delivery schedule, the estimated cost, the fee, or a combination thereof, and in any other terms of the contract that may be affected; and the contract shall be modified, in writing, accordingly, if-
- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and (2) The Contractor asserts its right to an adjustment within 30 days after the end of the period of work stoppage; provided, that if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon a proposal submitted at any time before final payment under this contract.

- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.
- (e) The Government's rights to terminate this contract at any time are not affected by action taken under this clause.

3.10.1-25 NOVATION AND CHANGE-OF-NAME AGREEMENTS (January 2003)

- a. In the event the Contractor wishes the Government to recognize a successor in interest to the contract due to a complete transfer of assets required to perform the contract or an applicable merger, the Contractor must submit a written request to the Contracting Officer with the required documentation. This is required in order to obtain the Government's consent for the successor Contractor to assume contract performance and receive payments for deliveries.
- b. For a change of Contractor name the contractor agrees to provide the necessary documentation to establish that a legal name change has been made, including any revision to payment addresses/accounts.
- c. The Contractor agrees to follow the procedures and provide the documents, as requested by the cognizant Contracting Officer, described in FAA Procurement Guidance entitled "Novation and Change-Of-Name Agreements" published at http://fast.faa.gov/procurement guide/html/3-10-1.htm.
- d. When it is in the Government's interest not to concur in the transfer of the contract from one company to another, the Contractor remains subject to all contract terms and conditions including termination for default should the Contractor fail to perform.

3.13-10 CONTRACTOR ATTENDANCE AT FAA SPONSORED TRAINING (January 2003)

This clause applies to FAA support contractors who wish to attend FAA-sponsored training.

- (a) If FAA is providing training in a unique area (such as training for tasks required to be performed at FAA exclusively, e.g. the AMS), support contractors may be allowed to attend on a space-available basis. The training hours may be billed as direct hours to the contract. However, FAA will not pay direct hourly charges associated with the number of hours spent in training unless specifically authorized in the provisions of the contract.
- (b) The Contracting Officer is the only person with the authority to approve FAA training for a contractor, since it involves the expenditure of government funds.
- (c) The support contractor must provide the Contracting Officer's signed authorization to the Course Manager on or before the first day of the class. Original signed authorizations will be retained in the contract file.

3.14-4 Government-Issued Keys, Personal Identity Verification (PIV) cards, and Vehicle Decals (July 2006)

- (a) It may become necessary for the Government to issue keys, PTV cards, vehicle decals, and/or access control cards to contractor employees. Prior to or upon completion or termination of the work required hereunder, the contractor must return all such Government-issued items to the issuing office with notification to the Contracting Officer's Technical Representative (COTR). When contractor employees who have been issued such items are terminated or no longer required to perform the work, the Government-issued items must be returned to the Government within three (3) business days or upon termination of the contract or the employee. Improper use, possession or alteration of FAA issued keys, PIV Cards and/or vehicle decals is subject to penalties under Title 18, USC 499, 506, and 701.
- (b) In the event such keys, PIV Cards, or vehicle decals are not returned, the contractor understands and agrees that the Government may, in addition to any other withholding provision of the contract, withhold \$200.00 for each key PIV Card, and vehicle decal not returned. If the keys, PIV Cards, or vehicle decals are not returned within 30 calendar days from the date the withholding action was initiated, any amount so withheld must be forfeited by the contractor.
- (c) Access to aircraft ramp/hangar areas is authorized only to those persons displaying a flight line identification card and for vehicles, a current ramp permit issued pursuant to Title 49, Part 1542, Code of Federal Regulations.
- (d) The Government retains the right to inspect inventory, or audit PIV Cards, keys, vehicle decals, and access control cards issued to the contractor in connection with the contract at the convenience of the Government. Any items not accounted for, to the satisfaction of the Government will be assumed to be lost and the provisions of section (b) apply.
- (e) Keys must be obtained from the COTR who will require the contractor to sign a receipt for each key obtained. Lost keys, PIV Cards, vehicle decals, and access control cards must immediately be reported concurrently to the Contracting Officer (CO), COTR, and [CO to insert name of local security division or staff and facility management office]. Electronic keying cards are handled in

the same manner as metal keys.

- (f) Each contract employee, during all times of on-site performance at the [CO to insert location] must prominently display his/her current and valid PIV card on the front portion of his/her body between the neck and waist. Each PIV card holder must not affix pins, stickers, or other decorations to the PIV.
- (1) Prior to any contractor employee obtaining a PIV Card or vehicle decals, the contract employee is required to report in person to the SSE Registrar or an FAA designated trusted agent for fingerprinting, photographing, and to submit their required investigation forms as described in AMS clause 3.14-2, Contractor Personnel Suitability Requirements. The investigative forms must be submitted to AMC-700 6500 S. MacArthur Blvd HQ 321C, Oklahoma City OK 73169 by the contractor in a sealed envelope either hand carried by the contractor or sent via U.S. mail to: FAA MMAC AMC-700 P.O. Box 25082, Oklahoma City OK 73125. The SSE will review the forms and approve interim suitability prior to the contract employee beginning work. When an interim is granted by the SSE, the individual may begin work under escort until their OPM fingerprint check has been returned and successfully adjudicated at such time they can then be badge. If the contract employee requires a PIV Card, the fingerprint check must be completed and favorably adjudicated by the SSE prior to approval or issuance of the PIV card.
- (2) To obtain the PIV Card, contractor employee must submit an identification Card/Credential Application (DOT 1681) signed by the contractor employee and by the authorized trusted agent (when applicable) and also by the authorized sponsor to the CO or to the COTR. The DOT 1681 must contain, as a minimum, under the "Credential Justification" heading, the name of the contractor/company, the contract number or the appropriate acquisition identification number, the expiration date of the contract or the task (whichever is sooner), and the required signatures. The contractor will be notified when the DOT 1681 has been approved and is ready for processing by the [CO to insert name and location of the person who will process the document]. Arrangements for processing the identification cards, including photographs and lamination can be made by the contacting [CO to insert point of contact with phone number].
- (3) The contractor must contact the SSE to obtain the procedures that the contractor's employees must utilize to obtain their PIV Card.
- (g) The contractor is responsible for ensuring final out-processing is accomplished for all departing contractor employees. Final out-processing must be accomplished by close of business the final workday of the contractor employee or the next day under special conditions. The SSE must be notified in writing and ensure that all FAA medial, including the PIV card are returned to the SSE.
- 3.14-5 Sensitive Unclassified Information (SUI) (July 2006)
- (a) Sensitive information must be restricted to specific contractors who:
- (1) Have a need "to know" to perform contract tasks;
- (2) Meet personnel suitability security requirements to access sensitive information; and
- (3) Successfully complete a non-disclosure agreement (NDA).
- (b) The contractor must develop and implement procedures to ensure that sensitive information is handled in accordance with FAA requirements and at a minimum, must address:
- (1) Steps to minimize risk of access by unauthorized persons during business and non-business hours to include storage capability;
- (2) Procedures for safeguarding during electronic transmission (voice, data, fax) mailing or hand carrying;
- (3) Procedures for protecting against co-mingling of information with general contractor data system/files;
- (4) Procedures for marking documents with both the protective marking and the distribution limitation statement as needed;
- (5) Procedures for the reproduction of subject material;
- (6) Procedures for reporting unauthorized access; and
- (7) Procedures for the destruction and/or sanitization of such material.
- 3.1.7-2 Organizational Conflicts of Interest (August 1997)
 3.1.8-1 Cancellation, Recission, and Recovery of Funds for Illegal or Improper Activity (September 2000)
 3.1.8-2 Price or Fee Adjustment for Illegal or Improper Activity (September 2000)
 3.2.2.3-30 Termination of Defined Benefit Pension Plans (July 2004)
 3.2.2.3-32 Waiver of Facilities Capital Cost of Money (July 2004)
 3.2.2.3-33 Order of Precedence (July 2004)
- 3.2.2.3-37 Notification of Ownership Changes (July 2004)
- 3.2.2.3-39 Requirements for Cost or Pricing Data or Information Other Than Cost or Pricing Data--Modifications (July 2004)
- 3.2.2.3-75 Requests for Contract Information (July 2004)
- 3.2.2.7-6 Protecting the Government's Interest when Subcontracting with Contractors

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             Allowable Cost and Payment (April 2001)
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             Ordering Alt I (October 1996)
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CLA.0120 CEILING PRICE (JAN 1997)

Notwithstanding the provisions of AMS 3.3.1-5, Payments under Time-and-Materials and Labor-Hour Contracts, incorporated by reference in Section I, the ceiling price required therein is applicable to and will be established for each delivery order issued hereunder and will vary depending on the work to be performed.

CLA.3211 SAVE HARMLESS AND INDEMNITY AGREEMENT (JAN 1997)

The contractor shall save and keep harmless and indemnify the Government against any and all liability, claims, and costs of whatsoever kind and nature of injury to or death of any person or persons and for loss or damage to any property (Government or otherwise) occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operations, or performance of work in connection with this contract, resulting from the negligent acts, fault or omissions of the contractor, any subcontractor, or any employee, agent, or representative of the contractor or any subcontractor.

CLA.3212 LIABILITY INSURANCE (JAN 1997)

- (a) Pursuant to AMS 3.4.1-10, Insurance-Work on a Government Installation, the insurance required of the contract during contract performance is:
- (1) Workers' compensation and employer's liability as required by applicable Federal and Oklahoma State workers' compensation and occupational disease statutes. Employer's liability coverage shall be not less than \$100,000.
- (2) General liability coverage written on the comprehensive form of policy providing limits of liability for bodily injury of not less than \$500,000 for each occurrence and property damage limits of liability of not less than \$100,000 for each accident.
- (3) Automobile liability (applicable to vehicles used in connection with contract performance) written on the comprehensive form of policy providing coverage of at least \$200,000 per person and \$500,000 per occurrence for bodily injury and \$100,000 per occurrence for property damage.
- (b) The policy shall name "The United States of America, acting by and through the Federal Aviation Administration" as an additional insured with respect to operations performed under this contract.
- (c) The policy shall include the following provision: "It is a condition of this policy that the insurer shall furnish written notice to the Federal Aviation Administration (certificate holder) 30 days in advance of any reduction in or cancellation of this policy."
 - (d) Certificate holder address:

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P. O. Box 25082

Oklahoma City, OK 73125

(e) At any time during contract performance and upon request of the Contracting Officer, the contractor shall provide a certified true copy of the liability policy and manually countersigned endorsements of any changes thereto.

CLA.4532 SCREENING INFORMATION REQUEST DOCUMENT CERTIFICATION (MAR 1999)

By signature on the face of this SIR, the offeror certifies that the signee is an officer or employee of the firm submitting this offer who is responsible for the preparation of this offer. The signature further certifies that, to the best of their knowledge and belief, no changes have been made to any terms or conditions contained in the original documents/SIR as issued by the FAA. Offeror fully understands that failure to make disclosure of changes may cause the contract to be terminated for default or rescinded as being null and void and shall not be a legally binding contract.

PART III - SECTION J - LIST OF ATTACHMENTS

Attachment	Title	Date	Page(s)
1	Performance Work Statement	March 2007	12
2	Labor Category/Skills		1
3	Labor Category/Definitions of Skills		6
4	Travel Authorization Form		1
5	Non-Disclosure Form		2
6	PORT Contractor Authorization (FAA		1
	Sponsored Training)		
7	U.S. Dept of Labor Wage Determination	12/01/2006	9
	No. 2005-2432 (Revision No. 3)		
10	Screening Standards - Contractor		1
11	Adjudicative Standards: Issues CLA.1262		1
	(Jul 2001)		